

Google Tools Your Association will Love!



Craig Grant



**THE REAL ESTATE
TECHNOLOGY INSTITUTE**

11

Reasons Why

The Google logo is displayed in its characteristic multi-colored font (blue, red, yellow, green, red) within a white rounded rectangular box with a blue border.

is the Best Option for
Your Association

About Me

CraigGrant.info

RETI.us

To Download this Course go to
CraigGrant.info/rapdd

Objectives for Today

- 11 Reasons Why the Google Eco-System is the Best & Most Cost Effective Way to Run Your Association
- Tools to Maximize the Office Experience, Automate Processes & Lower Your Costs

11

Reasons Why

The Google logo is displayed in its characteristic multi-colored font (blue, red, yellow, green, red) within a white rounded rectangular box with a blue border.

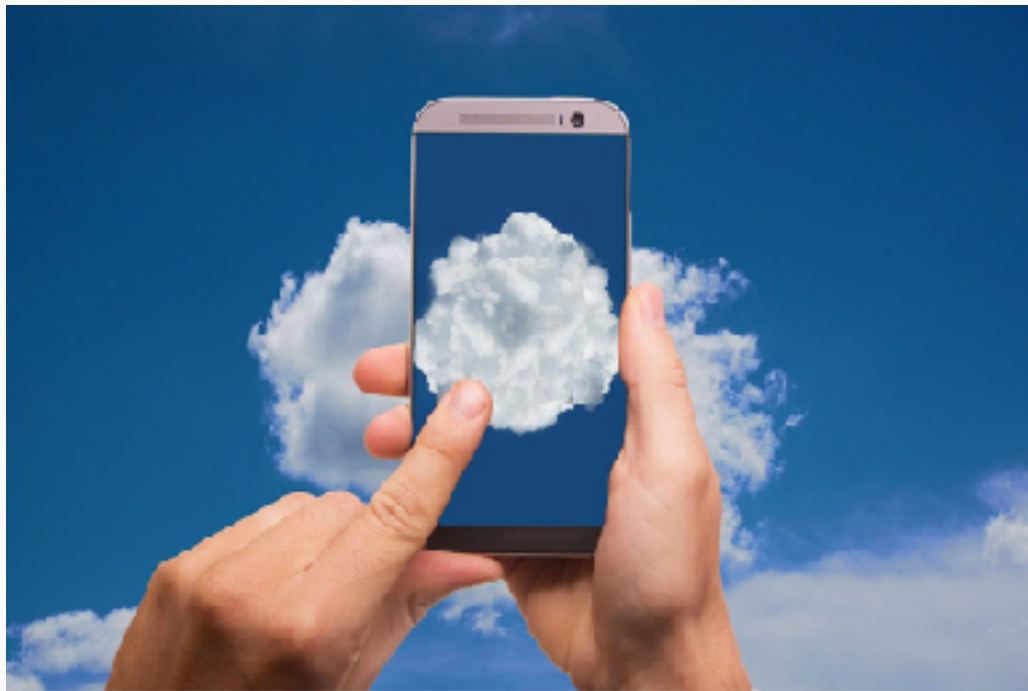
is the Best Option for
Your Association

Plus Some Great Tools to
Help You & Your Team Do
their Jobs a Bit Easier ;)
(& cut costs of course)

1

Everything Google Does is Cloud Based

Internet connected versus installed



Advantages of the Cloud

- Works on every device
- Works online & offline
- Private or can be shared/collaborate
- More cost effective
- Easier to learn, train & deploy
- Syncs across devices



2

Everything Google Does is Integrated
so their tools connect & work together



New Message



Recipients

Subject



Craig Grant
The Real Estate Technology Institute (RETI), CEO

Phone: [352-400-4657](tel:352-400-4657)

Mobile: [352-514-7658](tel:352-514-7658)

Email: Craig@RETI.us

Website: www.RETI.us

Website: www.CraigGrant.info



Send





Share



These days, with all the social distancing and being forced to work from home, you are not alone if you are struggling to figure things out with the "new normal".

In this session, RETI CEO, tech expert Craig Grant will give you the help & tools you need to:

- Effectively Work Remotely or from Home
- Stay in Contact & Connected to Your Customers, Teammates & Family/Friends
- Do Remote Property Showings & Virtual Tours
- The Entire Real Estate Process Remotely from lead generation, to nurturing all the way to contract and beyond
- And More!



The image shows a Google Docs document titled "Technology to Help You Thrive During (& After) the Pandemic Info Sheet". The interface includes a top menu bar with "File", "Edit", "View", "Insert", "Format", "Tools", "Add-ons", and "Help". A "Share" button is located in the top right corner. A sidebar on the right is titled "Explore" and contains a search bar and a list of "Quick Access" items. A "File" menu is open on the left, showing options like "Share", "New", "Open", "Download", "Email as attachment", "Version history", "Rename", "Move", "Add shortcut to Drive", "Move to trash", "Publish to the web", "Email collaborators", "Document details", and "Language". A sub-menu for "Download" is also visible, listing file formats such as Microsoft Word (.docx), OpenDocument Format (.odt), Rich Text Format (.rtf), PDF Document (.pdf), Plain Text (.txt), Web Page (.html, zipped), and EPUB Publication (.epub). A small sharing icon is highlighted in the bottom right corner of the document area.

Technology to Help You Thrive During (& After) the Pandemic Info Sheet

File Edit View Insert Format Tools Add-ons Help Last edit was on June 23

Share

New

Open 300

Make a copy

Download

Microsoft Word (.docx)

OpenDocument Format (.odt)

Rich Text Format (.rtf)

PDF Document (.pdf)

Plain Text (.txt)

Web Page (.html, zipped)

EPUB Publication (.epub)

Explore

Search your docs and the web

Quick Access More

Suggested based on the document content

Technology to Help You Thrive During ... These Jays, with all the social distanci...

Technology to Help You Thrive During ... These Jays, with all the social distanci...

Technology to Help You Thrive During ... Course Name: Technology to Help You ...

Technology to Help You Thrive During ... Technology to Help You Thrive During (...)

Tech to Help You Thrive During a Pand... Technology to Help You Thrive During (...)

3

Everything Google Does is Open API

Share their technology & code to allow 3rd Party Companies to build tools called **Add-Ons** inside of their systems



Google Docs Add-ons

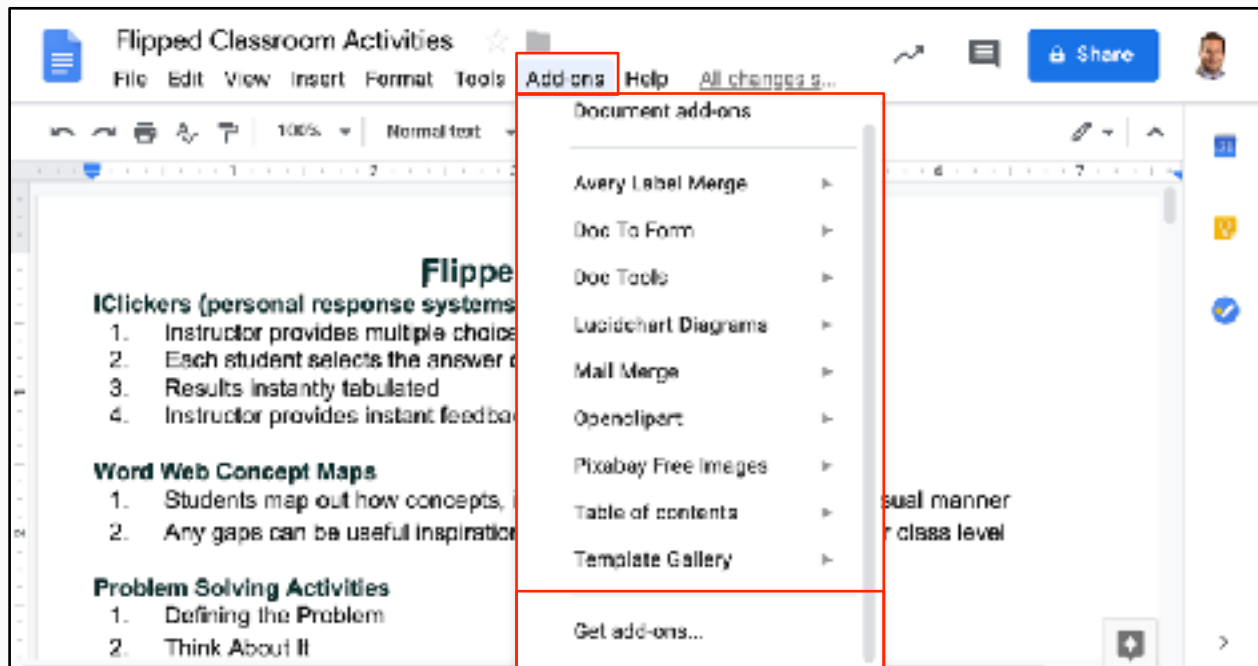
The screenshot shows a Google Docs interface for a document titled "Flipped Classroom Activities". The "Add-ons" menu is highlighted with a red box. The document content includes several sections with numbered lists:

- IClickers (personal response systems) 22**
 1. Instructor provides multiple choice questions
 2. Each student selects the answer on their clicker
 3. Results instantly tabulated
 4. Instructor provides instant feedback & reteaching if needed
- Word Web Concept Maps**
 1. Students map out how concepts, ideas, or theories are related in a visual manner
 2. Any gaps can be useful inspiration for discussions either at a group or class level
- Problem Solving Activities**
 1. Defining the Problem
 2. Think About It
 3. Plan a Solution
 4. Carry Out a Plan
 5. Look Back
- Think-Pair-Share**
 1. Think phase: students work independently and flesh out their thoughts/arguments
 2. Pair phase: students discuss their responses with a partner
 3. Share phase

A comment box is open on the right side of the document, showing a profile picture of "Craig Grant" and the text "How do we handle this?". The comment box has "Comment" and "Cancel" buttons.

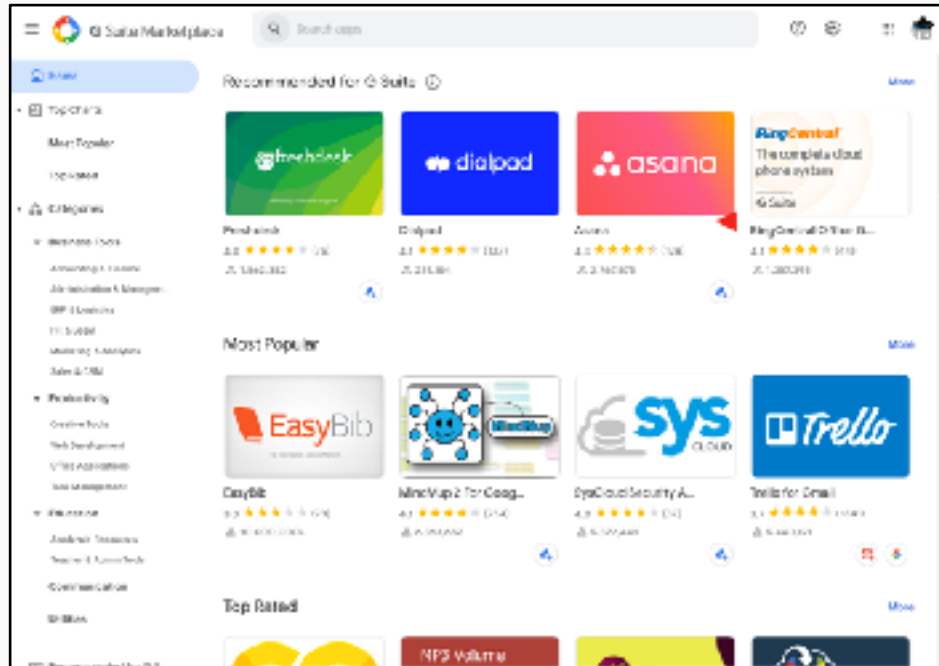
Google Docs Add-ons

Add-ons > Get add-ons or gsuite.google.com/marketplace



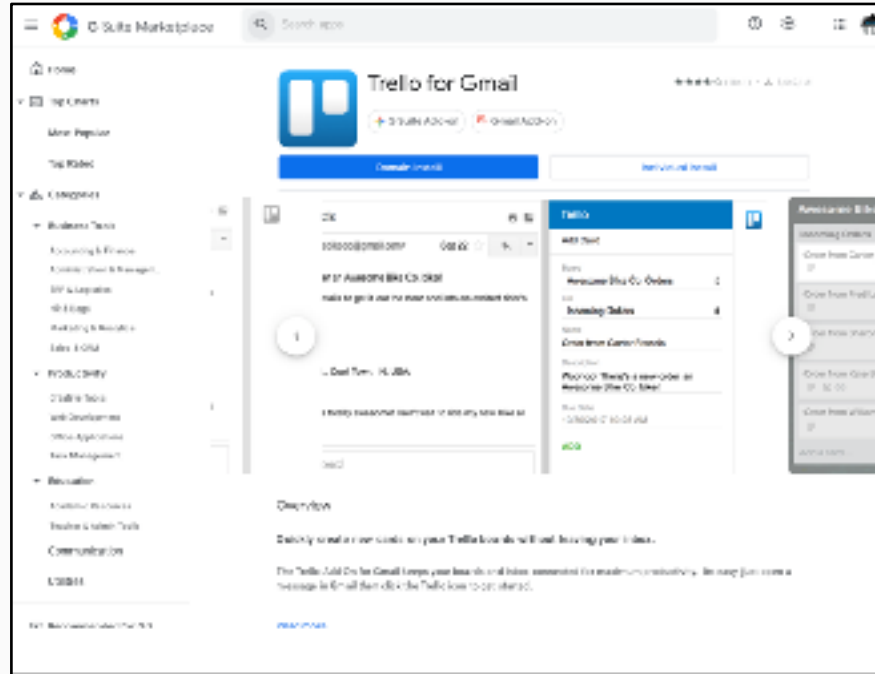
Google Docs Add-ons

Add-ons > Get add-ons or gsuite.google.com/marketplace



Google Docs Add-ons

Add-ons > Get add-ons or gsuite.google.com/marketplace



The screenshot displays the Google Suite Marketplace interface. On the left, a navigation sidebar lists various categories such as 'Business Tools', 'Productivity', and 'Education'. The main content area features the 'Trello for Gmail' add-on. At the top of this section, there is a search bar and a 'Search apps' button. Below the search bar, the 'Trello for Gmail' add-on is prominently displayed with its logo and a 'Get Add-on' button. A 'Description' section below the add-on details its functionality, stating that it integrates Trello boards with Gmail, allowing users to view and interact with their Trello boards directly from their email inbox. The interface also shows a 'Reviews' section with a star rating and a 'More Add-ons' button.

4

Google has a better option than Gmail

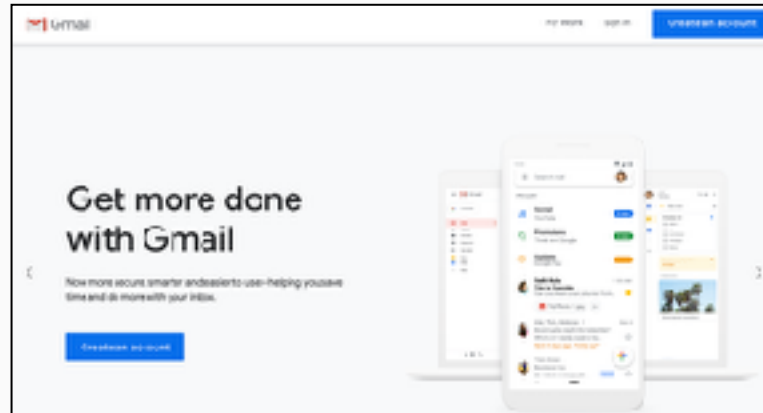
enhanced tools, support & more





www.google.com/gmail/

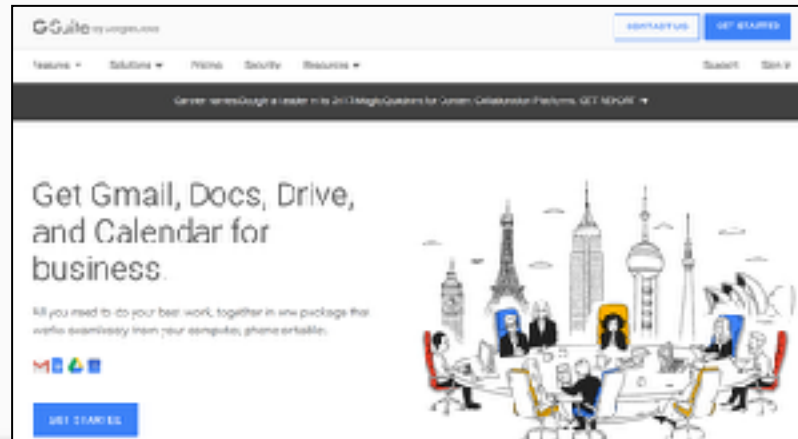
- Free
- No Support
- Includes Related Advertisements
- Email Address Ends in @Gmail.com
- Only 15 Gigs of Storage across entire account



G Suite

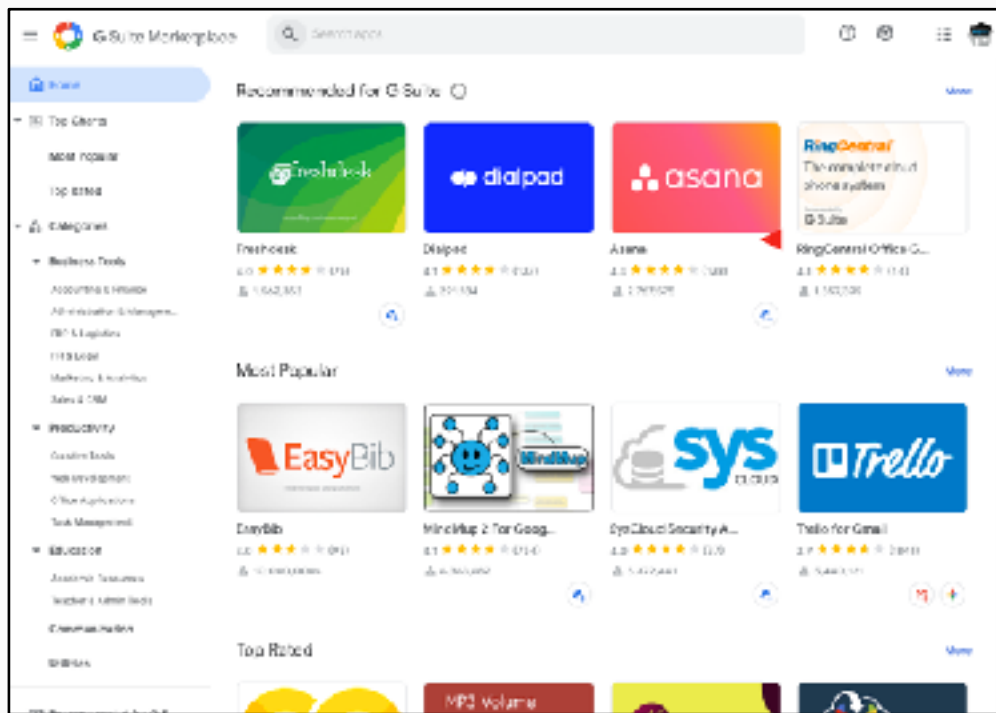
www.google.com/gsuite/

- \$12/mo = Paid Business Account
- 24/7 Support & Free On-Boarding
- No Advertisements
- Email Address Uses Your Domain (me@me.com)
- Unlimited Storage across entire account



5

Add-Ons in Gmail, Calendars, Contacts & Google Docs take your experience to the next level





The screenshot shows a Gmail interface with the following elements:

- Header:** Gmail logo, search bar with "mched@streak.com", and navigation icons.
- Left Sidebar:** Navigation menu including Compose, Newsletters, Inbox, Sent, Drafts, and various folders like "Junk" and "Notes".
- Inbox List:** A list of emails with columns for sender, subject, and date. The selected email is from "me" with the subject "Re: Follow Up Regarding the Webinar: It's Recent...".
- Email Content:**

Re: Follow Up Regarding the Webinar you Recently cld with the RET Network & a Small Favor to Ask of you

Draig Owen - mched@streak.com - Mar 16, 2016, 10:17 AM

Hi Hoang and team,

I am writing here as we still haven't received a response from a member of your team filling out the [Google Form Survey](#) we discussed that would get Streak added to our CRM Generation which will be going live soon when we launch the new and improved redesign of the RET/Usa site.

An announced intention in the tool is how able to drive business for you guys, we need someone to fill out surveys and answer in one of the any webinars we did a webinar site that hasn't done this one yet so we want to make sure you guys are involved.

If you can please get back to me and let me know an update on this it would be greatly appreciated. Thank you.

Draig Owen
The Real Estate Technology Institute (RET), CEO
[Phone: 313.632.8833](#)
[Email: d@drago.com](#)
- Right Sidebar:** A list of contacts and recent conversations, including names like "Craig", "Alex Canale", "Megan Grant", and "Amy Smyth-Kent".



Gmail

Add-ons

Wise Stamp

The screenshot shows the Gmail 'Compose' screen with a 'New Message' window open. The window title is 'New Message' and it has standard window controls. The 'To' field is empty, and the 'Subject' field is also empty. Below the subject field, there is a contact card for 'Craig Green'. The contact card includes a profile picture, social media icons for Facebook, Twitter, LinkedIn, and YouTube, and the following text: 'The Real Estate Technology Institute (RETI), CEO', 'Phone: 302-400-6607', 'Mobile: 302-311-7300', 'Email: Craig@RETI.us', 'Website: www.RETI.us', and 'Website: www.CraigGreen.info'. To the right of the contact card is a 'Wise Stamp' icon. Below the contact card is a rich text editor with various formatting options (bold, italic, underline, text color, background color, bulleted list, numbered list, link, unlink, indent, outdent, undo, redo) and a 'Send' button. At the bottom of the window, there is a 'Send Later' button, a 'Schedule this' dropdown menu set to 'in 7 days', and a 'If no reply' dropdown menu. A 'Smart Reply' button is visible in the bottom right corner of the window. The background shows the Gmail interface with a sidebar on the left containing folders like 'Compose', 'Paused Inbox', 'Inbox', 'Starred', 'Spiced', 'Important', 'Sent', 'Drafts', 'Categories', 'Gmail', 'Gmail(Trash)', 'Import', 'Boomerang', 'Cancelled', 'Boomerang', and 'CXL Score'. The top of the page shows the Gmail logo, a search bar, and the user's profile picture.



Gmail

Add-ons

Mailvelope






Boomerang for Gmail

The screenshot displays the Gmail 'New Message' window. The recipient is 'Craig Grant', CEO of The Real Estate Technology Institute (RETI). The Boomerang extension is active, showing a 'Send Later' button highlighted with a red box. Below this button, there is a checkbox for 'Boomerang this' and a dropdown menu set to 'in 2 days'. To the right of the dropdown is a small blue icon of a boomerang. A green notification bubble at the bottom right of the window states 'Boomerang: Repostable'.

Recipients

Subject

 **Craig Grant**
The Real Estate Technology Institute (RETI), CEO
Phone: 202-450-8822
Mobile: 202-518-7854
Email: Craig@RETI.us
Website: www.RETI.us
www.CraigGrant.info

Send

Send Later Boomerang this **in 2 days** **in 10 days**

Boomerang: Repostable



Boomerang for Gmail

New Message

Roger Jenas

Subject

I was hoping to expand upon our conversation about collaboration from Wednesday and to explore opportunities to strengthen our engagement. Let me know if we can discuss.

Boomerang Responsible

Very unlikely
to receive a response

Subject Length 0

Word Count 27

Question Count 0

Reading Level 11.0

ADVANCED FEATURES

Positivity 0

Polliteness 60

Subjectivity 0

Send

Send Later

Boomerang this

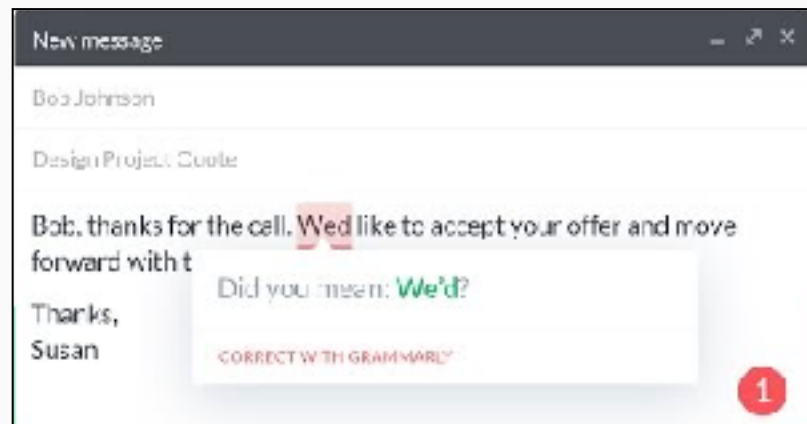
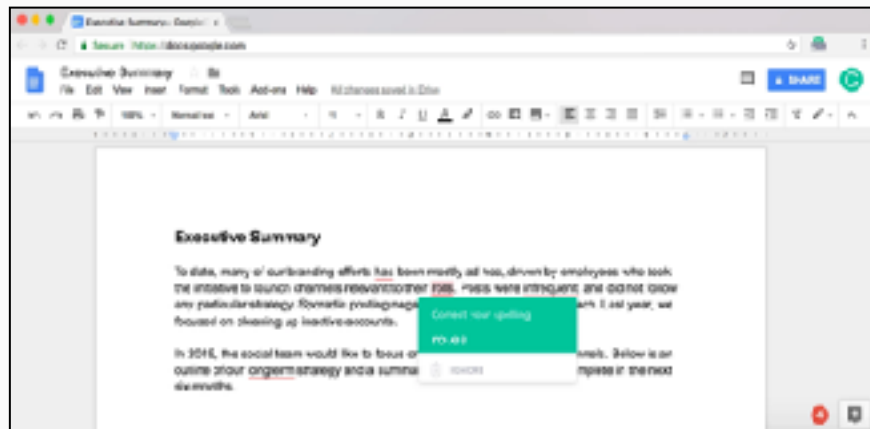
Tomorrow afternoon

if no reply

Boomerang Responsible



Extension for Chrome



Emails and Messages



GMAIL



OUTLOOK



MESSENGER



YAHOO

Documents and Projects



SLACK



GOOGLE DOCS



JIRA



SALESFORCE

Social Media



MEDIUM



FACEBOOK



TWITTER



LINKEDIN



Suite



Contacts

The screenshot shows the Google Suite Contacts web interface. At the top, there is a search bar and a user profile icon. Below the search bar, the word "Contacts" is displayed in red. On the left side, there is a sidebar with various contact lists: "My Contacts (298)", "Stored (75)", "Business (48)", "College (26)", "Coworkers (14)", "Family (5)", "Family (24)", "Friends (100)", "Great Family (15)", "Home (24)", "K-12 (5)", "Local (37)", "My Family (7)", "My Friends (13)", "Just us", "Power Group (7)", "South Florida (7)", "Sparks (5)", "Coke (247)", "Friends (20)", "Family (8)", "Acquaintance", "Following (5)", "KUALA LUMPUR (0)", "Business (30)", and "Entertainment (5)". The main area displays a list of contacts with columns for name, email address, and phone number. Some contacts have a plus sign next to their name, indicating more information is available. The interface is clean and modern, with a white background and blue accents.

| Name | Email | Phone |
|-------------------------------|-------------------------------------|---------------------|
| 214 speakers@...com | 214_speakers@...com | |
| A&T Service Contact | | 417 (+1) |
| ANDRE SPALVINS | andrespalvins@gmail.com | |
| andrew@comcast.net | andrew@comcast.net | |
| Arian Larkin | larkinarian@gmail.com | |
| Arian Larkin | | +1570528888 |
| Ashley Reed | ashley@ashleyreed.com | |
| accounting@fordfoundation.org | accounting@fordfoundation.org | |
| Alexis Michelle Myers | ammyers@netcast.com | (202) 414-4000 |
| Adam Cohen | adam@cohen1.net | (800) 862-8132 (+1) |
| amir@amir.com | amir@amir.com | |
| Adrian & Sue Lewis | | (202) 374-2818 |
| Adrian Padgett | tpadgett76@gmail.com | (202) 374-5208 |
| Washington, Adrian | adrian.washington@tjfor.state.tx.us | |
| adrian.j.pfeck@outlook.com | adrian.j.pfeck@outlook.com | |
| Adrian Cooke | cookeadrian@yahoo.com (+1) | 313-555-8887 |
| adrian@seaside-refers.com | adrian@seaside-refers.com | |
| adrian@adrian.com | adrian@adrian.com | |
| apollon@apollon.com | apollon@apollon.com | |
| Asado Santiago | asantiago@asado.com | |



Google Calendar

The screenshot displays the Google Calendar interface. At the top, there is a search bar with the text "Search Calendar" and a magnifying glass icon. To the right of the search bar are icons for "Only", "Week", "Month", "4 Hours", "Agenda", "More", and a settings gear icon. Below the search bar, the current date is shown as "June 20 11".

The main area is a weekly calendar grid for the week of June 20, 2011. The days of the week are labeled at the top: Sun, Mon, Tue, Wed, Thu, Fri, Sat, Sun. The dates are 21, 22, 23, 24, 25, 26, 27, 28. The calendar shows various events and tasks:

- Monday, June 21:** "Payroll Salary \$2000.75" (blue bar), "4 BCTC Pk in LGA" (purple bar), "10g Pick-up Rental Car Budget" (orange bar), "4p Check-in, Control Bar & Studio" (purple bar).
- Tuesday, June 22:** "10g Pick-up Rental Car Budget" (orange bar), "10g Check-in, Control Bar & Studio" (purple bar).
- Wednesday, June 23:** "10g Pick-up Rental Car Budget" (orange bar), "10g Check-in, Control Bar & Studio" (purple bar).
- Thursday, June 24:** "10g Pick-up Rental Car Budget" (orange bar), "10g Check-in, Control Bar & Studio" (purple bar).
- Friday, June 25:** "10g Pick-up Rental Car Budget" (orange bar), "10g Check-in, Control Bar & Studio" (purple bar).
- Saturday, June 26:** "10g Pick-up Rental Car Budget" (orange bar), "10g Check-in, Control Bar & Studio" (purple bar).
- Sunday, June 27:** "10g Pick-up Rental Car Budget" (orange bar), "10g Check-in, Control Bar & Studio" (purple bar).

On the left side, there is a sidebar with "Calendar" and "My calendars" sections. The "My calendars" section includes "Drag Grant", "Drag Private", "Party Events", "FutureFlow", "My Activities", "Scheduled Private", and "Team". The "Other calendars" section includes "Add a member's calendar", "Drag Grant (198)", and "Holospin United St...".

On the right side, there is a "Tasks" section with a "New" button. Below that is a "Join to date" section with a calendar icon and the text "Join to date". Below that is a "Next meeting" section with a calendar icon and the text "Next meeting". Below that is a "File of Day" section with a calendar icon and the text "File of Day". Below that is a "Year View" section with a calendar icon and the text "Year View".

+ Create

July 2020

| | | | | | | |
|----|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| 28 | 29 | 30 | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |

Meet with...

🔍 Search for people

My calendars

- Craig Grant
- Birthdays
- Reminders
- Social Posting
- Tasks
- Transferred from warren@...

Other calendars + ^

| SUN | MON | TUE | WED | THU | FRI | SAT |
|-----|--|-----|-----|-----|-----|-----------------------|
| 28 | 29 10:30am Craig's Ter | | | | | 4 Independence Day |
| 5 | 6 9am Craig Grant 10:30am Craig's Ter | | | | | 11 |
| 12 | 13 Stay at Hampton Inn Lexington Medical Center Monthly EFTS Tax Pay | | | | | 18 |
| 19 | 20 10:30pm (No title) 10:30am Craig's Ter 1pm Darlene Yosce 1 more | | | | | 25 |
| 26 | 27 Stay at Holiday Inn Jacksonville E 295 Baymead | | | | | Aug 1 |

— X

Add title

Event Out of office Reminder Task Appointment slots

Monday, July 20 10:30pm - 11:30pm
Time zone - Does not repeat

Find a time

Add guests

Add video conferencing

- Google Meet
Up to 100 participants
- Zoom Meeting

10 minutes before

More options Save **Make it a Zoom Meeting**



Meet



Gmail = 50 attendees
GSuite = 250

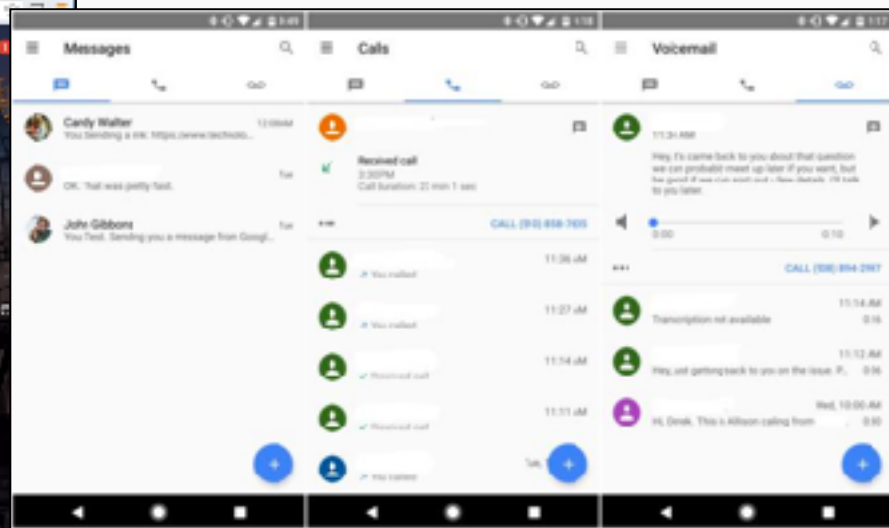
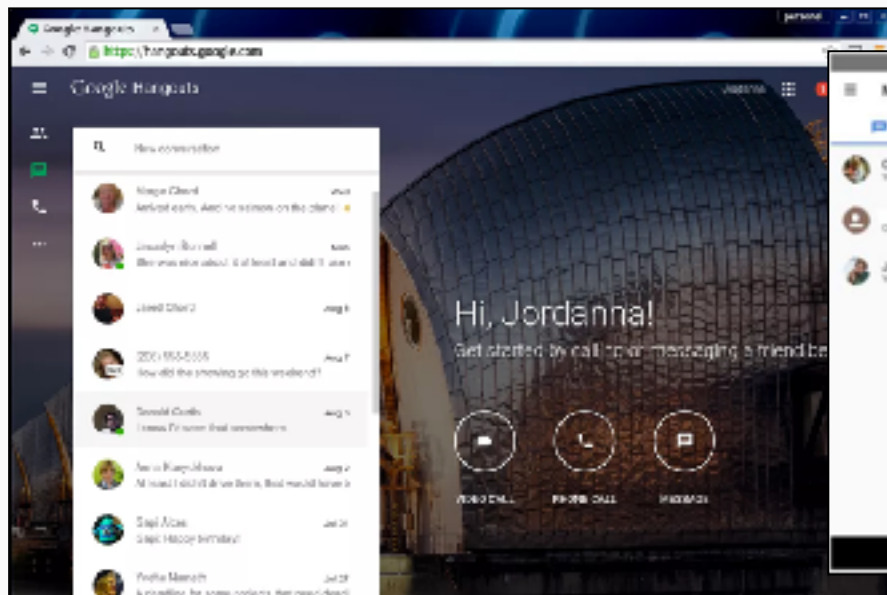
Includes Google Translate
with real time language
translation

Google
Hangouts



+

Google
Voice





Google Calendar

The screenshot shows the Google Calendar event details page. At the top left is a red "Save" button. To the right are "RSVP: Yes" and "ADD NOTE/GUESTS" options. A "Hootlet" logo is in the top right corner. Below these are tabs for "GUESTS" and "ROOMS", with "ROOMS" selected. The main content area is split into two columns. The left column contains a text input field with "Spiderphone, Television, Video Conferencing" and a close button "X". The right column features a dropdown menu set to "Available rooms only". Below this, a section titled "Tobin Wing" lists three room options: "Astor Focus Room Tobin Wing - FLOOR 2", "Astor Group Room Tobin Wing - FLOOR 2", and "Astor Conference Room Tobin Wing - FLOOR 2". Each room listing includes a "Phone" button. The "Astor Conference Room" listing also includes buttons for "Spiderphone", "Television", and "Video". A mouse cursor is pointing at the "Astor Conference Room" listing. At the bottom of the right column, it shows "5 guests" with "1 yes and 4 awaiting" and a list of guests including "Erick Johnson".

Save

RSVP: Yes ADD NOTE/GUESTS

Hootlet

GUESTS ROOMS

Spiderphone, Television, Video Conferencing

X

Available rooms only

Tobin Wing

- Astor Focus Room Tobin Wing - FLOOR 2
Phone
- Astor Group Room Tobin Wing - FLOOR 2
Phone
- Astor Conference Room Tobin Wing - FLOOR 2
Phone Spiderphone Television Video

5 guests
1 yes and 4 awaiting
Erick Johnson



Google Calendar

The screenshot shows the Google Calendar interface for October 17, 2017. At the top, there is a navigation bar with a "Save" button, the text "ink42 Calendar", "TODAY", navigation arrows, the month "October 2017", a search icon, a "Day" view selector, a settings gear, and a "Hootlet" logo. On the left side, there is a mini-calendar for October 2017 with the 17th highlighted in blue. Below it is a section for "Add a coworker's calendar" and a list of "My calendars" including "Mike Chang" (checked), "Administration", "Birthdays", "Interview", "Project Fuji", and "Project Primavera". The main calendar area shows a vertical time axis on the left with hourly markers from 9:00 AM to 5:00 PM. Three events are visible: a green bar for "Work end, Sun" from 9:00 AM to 10:00 AM, a blue bar for "Prep for client meeting" from 10:00 AM to 11:00 AM (location: Meeting Room 12A), and another blue bar for "Weekly Budget Review" from 12:30 PM to 1:00 PM (location: Meeting Room - Floor 3). A mouse cursor is pointing at the green bar. At the bottom, a light blue bar for "Contracts Update" is partially visible.




Google Calendar

Add-ons



calendly

←


Craig Grant

30 Minute Meeting Times are in [Eastern Time - US & Canada](#) ▾

Powered by Calendly

Select a Day

← **– TODAY –** **Thu** **Fri** **Mon** **Tue** **Wed** **Thu** →

Wed Mar 29 **Thu** Mar 30 **Fri** Mar 31 **Mon** Apr 3 **Tue** Apr 4 **Wed** Apr 5 **Thu** Apr 6

unavailable

----- THIS WEEK ----- | ----- NEXT WEEK -----



Google Calendar

Add-ons



calendly

Tuesday

April 4, 2017

Times are in Eastern Time - US & Canada

Select a Time

03:00pm

03:15pm

03:30pm



Google Calendar

Add-ons



Assistant.to

The screenshot shows a Gmail 'New Message' window. The recipient is 'Craig Grant (Craig@EasyRealty.com)'. The subject is blank. The message body contains the following text:

I'd like to setup a 30 minute meeting. Click on the meeting start time that works for you.

Meeting: Meeting: Craig Grant & Craig Grant
Length: 30 minutes
Location: My office
Time Zone: EDT [View in your timezone](#)

| Wed 3/23 | Thu 3/21 | Fri 3/21 |
|----------|----------|----------|
| 01:15pm | 02:00pm | 02:15pm |
| 02:30pm | | |
| 04:30pm | | |

Don't see a time that works for you?

[None of these times work](#)

At the bottom, there is a 'Send' button, a 'Send Later' button, and a 'Resending this' section with a dropdown menu set to 'in 2 days' and 'If no reply'.



Google Calendar

Add-ons

Doodle

Doodle Home English Sign up Login Create a Doodle

for free

Get together with Doodle

The simple way to decide on dates, places & more.

What's the occasion? Create Doodle poll

| | OCT 27 FRI | OCT 28 SAT | OCT 30 MON | NOV 2 THU | NOV 6 MON | NOV 11 SAT |
|-------|------------------|------------------|------------------|-----------------|-----------------|------------------|
| Tom | ✓ | ✓ | ✓ | ✓ | ✓ | |
| Paula | ✓ | ✓ | | | | |
| John | | ✓ | ✓ | ✓ | ✓ | |
| Emera | | ✓ | | | | |

3rd Party CRMs



Turns Gmail Apps into a full CRM System and solves any of its weakness such as basic Contact entry



Google Drive integrates with Google Docs a FREE cloud based versions of all Microsoft office programs (word, excel, powerpoint, publisher, access, etc.)



Google Docs



Docs



Slides



Sheets



Drawing



Forms



Flipped Classroom Activities ☆

File Edit View Insert Format Tools Add-ons Help [All changes saved in Drive](#)

100% Normal text Arial 12 B I U A

Flipped Classroom Activities

Clickers (personal response systems) 22

1. Instructor provides multiple choice questions
2. Each student selects the answer on their clicker
3. Results instantly tabulated
4. Instructor provides instant feedback & reteaching if needed

Word Web Concept Maps

1. Students map out how concepts, ideas, or theories are related in a visual manner
2. Any gaps can be useful inspiration for discussions either at a group or class level

Problem Solving Activities

1. Defining the Problem
2. Think About It
3. Plan a Solution
4. Carry Out a Plan

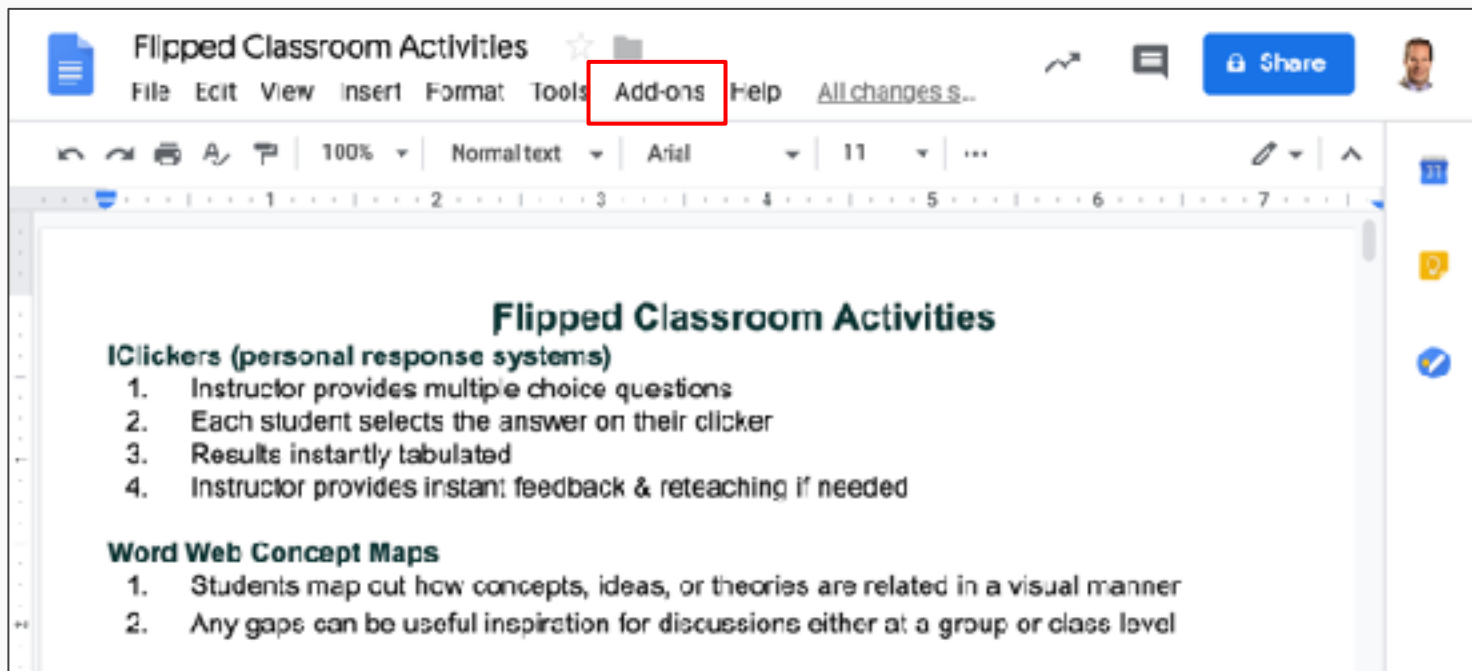
Craig Grant

How do we handle this?

Comment Cancel

Google Docs Add-ons

Add-ons > Get add-ons or gsuite.google.com/marketplace



The screenshot shows a Google Docs interface for a document titled "Flipped Classroom Activities". The "Add-ons" menu is highlighted with a red box. The document content includes a title "Flipped Classroom Activities" and two sections: "Clickers (personal response systems)" and "Word Web Concept Maps", each with a numbered list of points.

Flipped Classroom Activities

Clickers (personal response systems)

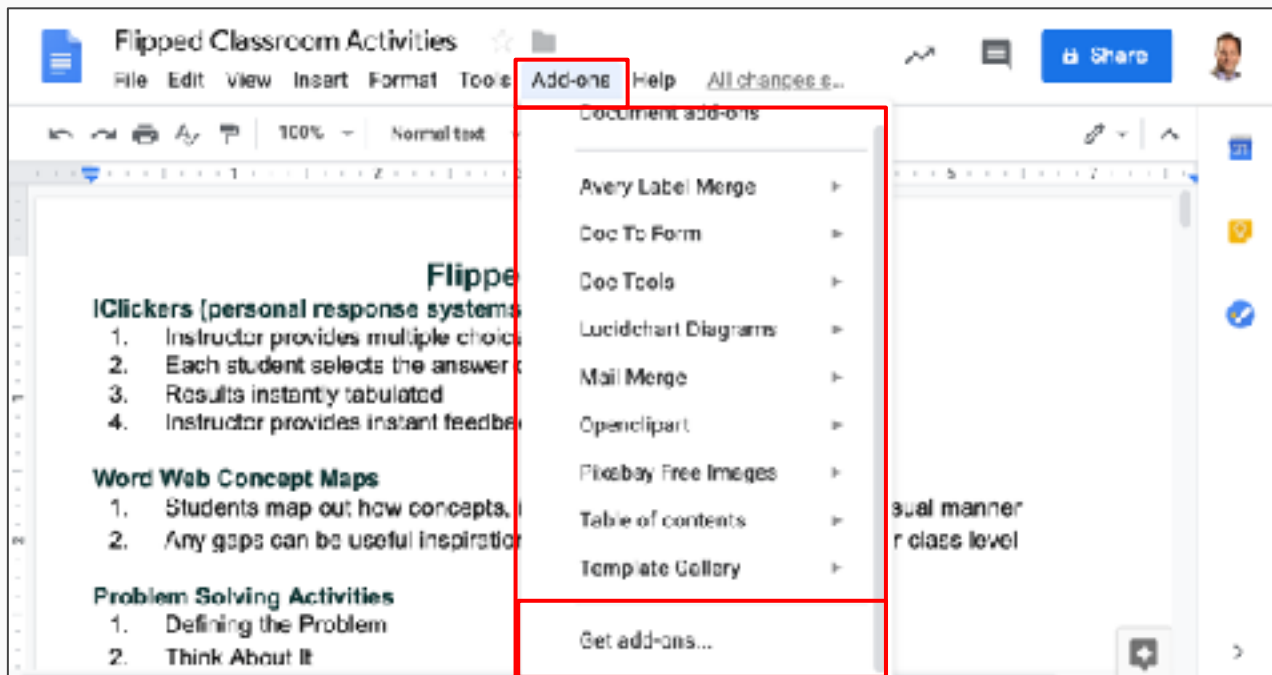
1. Instructor provides multiple choice questions
2. Each student selects the answer on their clicker
3. Results instantly tabulated
4. Instructor provides instant feedback & reteaching if needed

Word Web Concept Maps

1. Students map out how concepts, ideas, or theories are related in a visual manner
2. Any gaps can be useful inspiration for discussions either at a group or class level

Google Docs Add-ons

Add-ons > Get add-ons or gsuite.google.com/marketplace



The screenshot shows the Google Docs interface for a document titled "Flipped Classroom Activities". The "Add-ons" menu is open, displaying a list of document add-ons. The menu items are:

- Document add-ons
- Avery Label Merge
- Doc To Form
- Doc Tools
- Lucidchart Diagrams
- Mail Merge
- Openclipart
- Pixabay Free Images
- Table of contents
- Template Gallery
- Get add-ons...

The document content visible in the background includes sections like "Flipped Classroom Activities", "Clickers (personal response systems)", "Word Web Concept Maps", and "Problem Solving Activities".



Forms

RETI CRM Generator

SETTINGS SUPPORT 12

Section 1 of 4

RETI CRM Generator - Vendor Form

We at RETI are in the process of building out a tool that will help any KUALION (agent, team or company) choose what is the best CRM for them to consider using based on the features they need. So if you can please take a few moments to fill out this form regarding the features you or your company product has it would be greatly appreciated.

Company *
[Text input field]

Contact Name *
[Text input field]

Contact Phone Number
[Text input field]



Forms

Create:

- Questionnaires
- Polls
- Surveys
- Website Landing or Sign In Pages
- And more

The screenshot shows a web browser window displaying a form titled "RETI CRM Generator - Vendor Form". The browser's address bar shows "RETI CRM Generator" and "KING". The form is part of a multi-section process, indicated by "Section 1 of 4" and "12" steps. The form content includes a heading "RETI CRM Generator - Vendor Form", a paragraph of introductory text, and three input fields: "Company", "Contact Name", and "Contact Phone Number". Each field has a red asterisk indicating it is required and a placeholder text "Click an event here". A sidebar on the right contains navigation icons for home, back, forward, and search.



Forms

RETI CRM Generator

Section 1 of 4

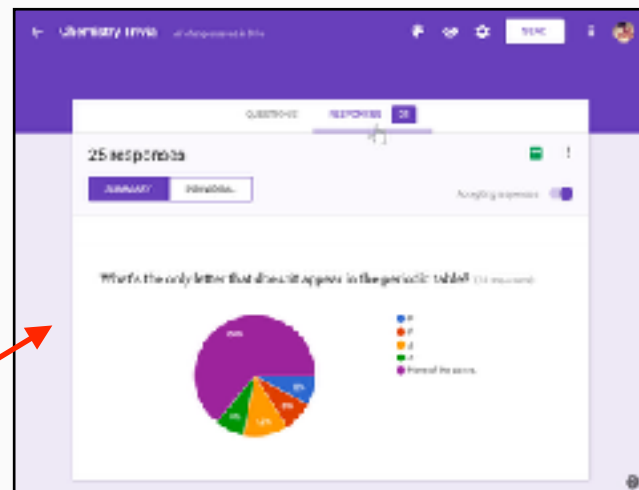
RETI CRM Generator - Vendor Form

We are in the process of building out a tool that will help any BUSINESS (agent, team or company) choose what is the best CRM for them to consider using based on the features they need. So if you can please take a few moments to fill out this form regarding the features your company/product has it would be greatly appreciated.

Company *
What is your business?

Contact Name *
What is your contact name?

Contact Phone Number



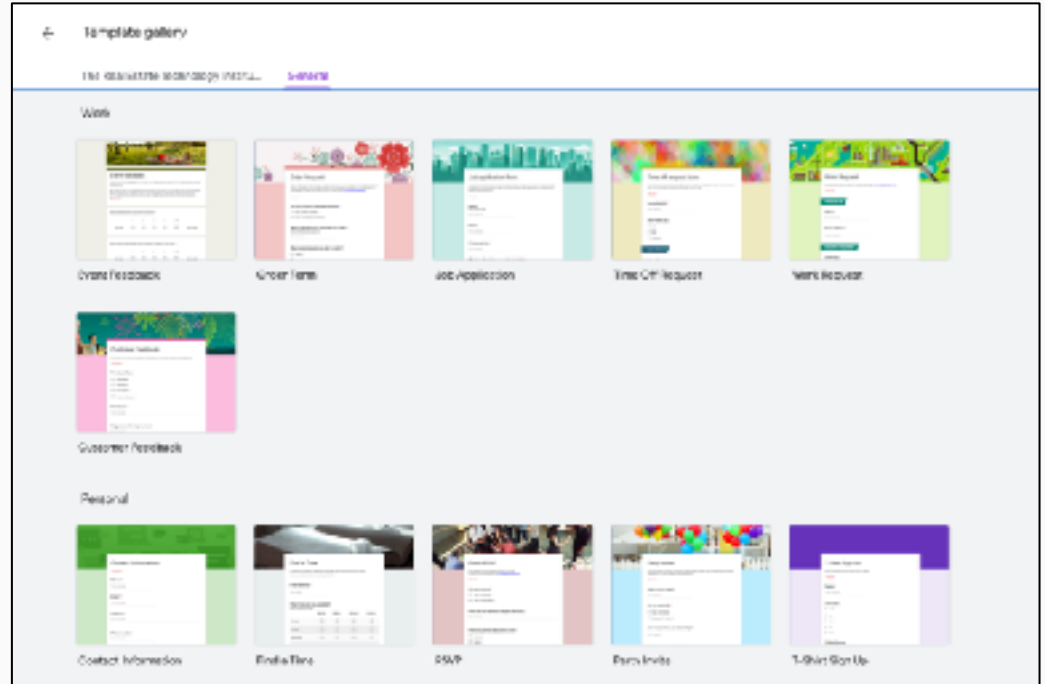
| Company | Contact Name | Contact Phone Number | Response |
|---------|--------------|----------------------|----------|
| 1 | 1 | 1 | 1 |
| 2 | 2 | 2 | 2 |
| 3 | 3 | 3 | 3 |
| 4 | 4 | 4 | 4 |
| 5 | 5 | 5 | 5 |



Forms

Templates In-House:

- Time Off Request
- Work Request
- Find a Time
- Assessment
- Worksheet
- Blank Quiz

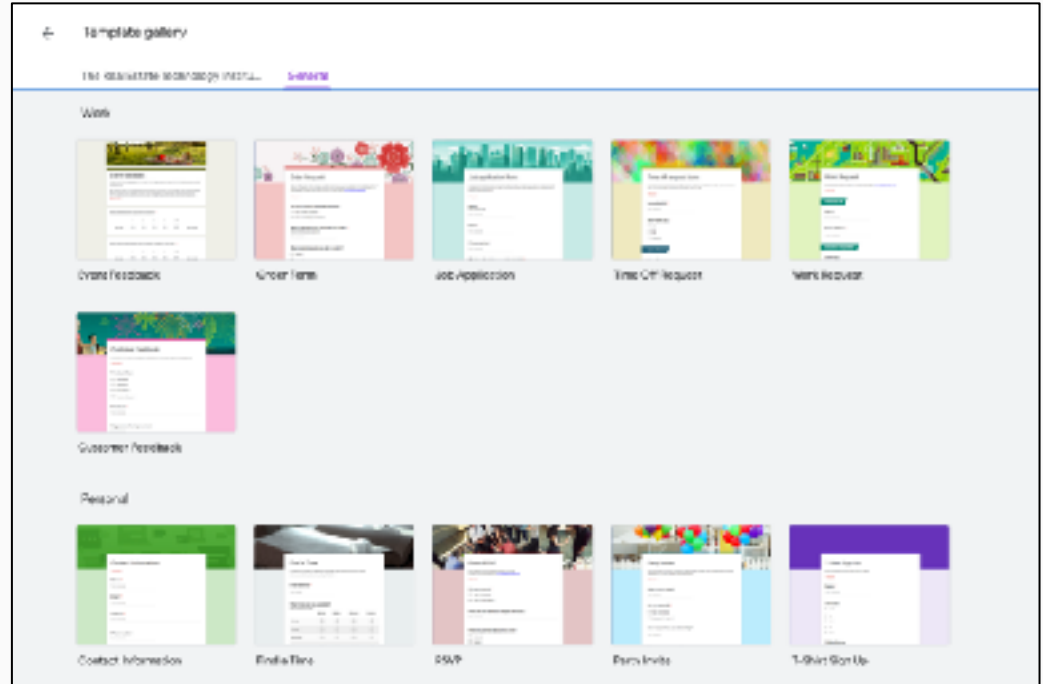




Forms

Templates Members:

- Contact Info
- Customer Feedback
- Order Form
- T-Shirt Sign Up

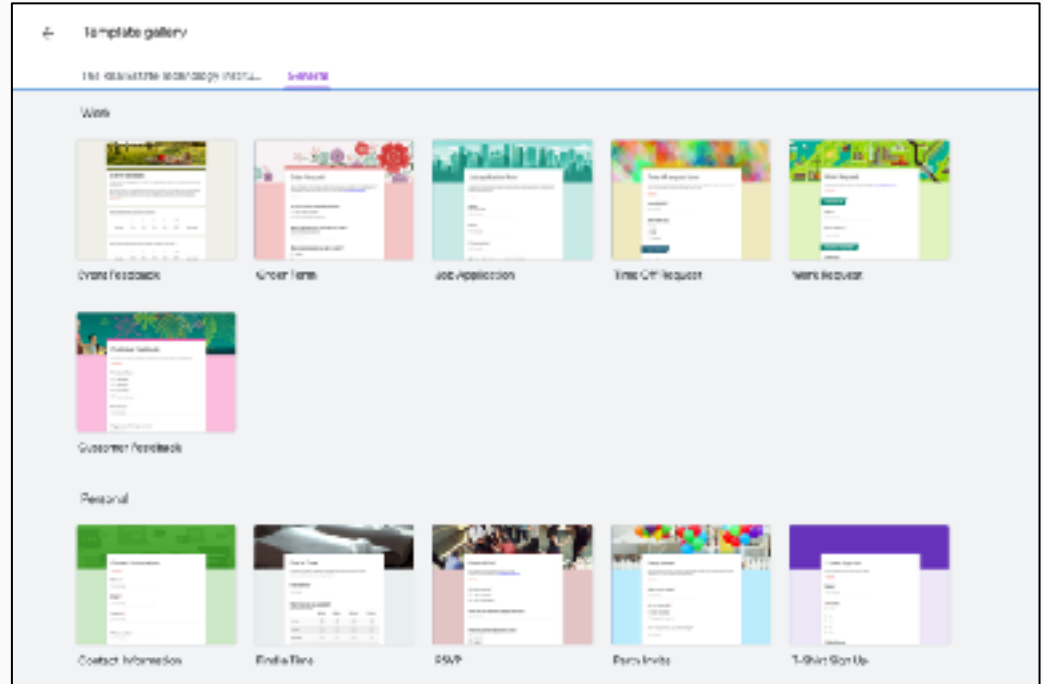




Forms

Templates Events:

- Event Invite
- Event Registration
- RSVP
- Course Evaluation
- Exit Ticket
- Event Feedback



How to Automate Sending Class Confirmation Emails &/or Provide a Free Resource from a Website Landing or Sign In page using:

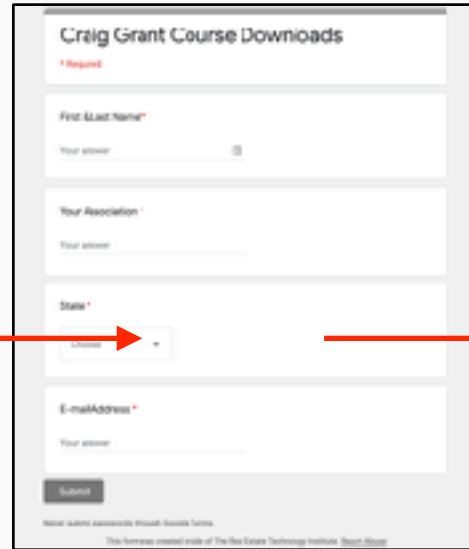
- Gmail Forms
- Email Notification for Gmail Add-on
- Google Forms Dynamic Fields Add-on



Forms

form embedded on my website

Once filled out they go to download page & receive a confirmation email



Plus they are imported into my CRM & Marketing Systems



Forms

Add-ons

EMAIL NOTIFICATIONS FOR GOOGLE FORMS

The screenshot displays a Google Forms interface. At the top, the form is titled "RETI CRM Generator" and has a "SEND" button. Below the title, there are tabs for "QUESTIONS" and "RESPONSES" (with a count of 13). The main content area shows "Section 1 of 4" and the form title "RETI CRM Generator - Vendor Form". The form text reads: "We at RETI are in the process of building out a tool that will help RETI (our) team find the best CRM for them to consider using based on the features they need. So if you can please fill out this form regarding the features your company's product has, it would be greatly appreciated." There is a "Company" field with a red asterisk and a "Short answer text" input field. On the right side, an "EMAIL NOTIFICATIONS" sidebar is open, titled "Google Forms Rule". It contains fields for "Rule Name", "Email Address(es) to Notify" (with a "Learn more" link), "CC Address(es)", and "BCC Address(es)".



Forms

Add-ons



Google Forms
Dynamic Fields

The screenshot shows the Google Forms editor interface. The main form is titled "RETI Team Call - Find a Time" and contains the following text and fields:

- Introductory text: "We need to get together to talk about some things - when do you have time to meet?"
- Field 1: "Email address" with a red asterisk and a validation message "Valid email address". Below the field, it says "This form is collecting email addresses. [Change settings](#)".
- Field 2: "What times are you available?" with a red asterisk and a note "Please select all that apply - All Times are 9 PM EST".

The "CREATE MAPPING" dialog box is open on the right side, showing the following configuration:

- Choose question: "Rows: What times are you available?" (with a "refresh" link)
- Choose data source: "Choose only" (with a dropdown arrow)
- Buttons: "Save", "Cancel", "Delete"
- Footer: "Add-on by [apps-experts](#)"



Forms

Automations with Zapier or IFTTT:

The screenshot shows the Zapier dashboard interface. At the top left is the Zapier logo. Below it is a navigation menu with options: 'What's a Zap?', 'Dashboard', 'Zaps', 'My Apps', 'Task History', 'Expans', and 'Get help'. On the right side of the dashboard, there's a 'Level up with Zapier' section showing a progress bar at 20% and several tips for getting started. The main content area is titled 'What apps do you want to connect today?' and features a search bar and a list of suggested integrations. The first integration is 'Google Forms', which is highlighted. Below it are three other suggestions: 'Send email notifications for new Google Forms submissions', 'Send a Google Calendar event to Form when Google Forms submission is', and 'Create Form tasks from new Google Forms responses'. At the bottom of the dashboard, there's a footer with the Zapier logo, the tagline 'makes you happier', and links for 'Plans', 'Help', 'Developer Platform', 'Press', 'Jobs', and 'Sign up for Companies'. There are also social media icons and a 'Get help' button.



Forms

Automations with Zapier or IFTTT:

The screenshot displays the IFTTT website interface. At the top, the IFTTT logo is on the left, and navigation links for Home, Explore, Create, and Learn v are on the right. A 'Back' button is on the left and an 'Settings' button is on the right. The main content area features a large white document icon with a grid pattern, representing Google Sheets. Below this icon, the text reads 'Google Sheets' and 'Google Sheets lets you create and edit spreadsheets stored on your Google Drive. Turn on Applets to monitor specific cells in your spreadsheet as well as create new docs, rows, and cell updates.'

Below the main content, there is a grid of nine applet cards, each with a title, description, and a 'Get this applet' button:

- Connect Google Sheets to Twitter to unlock powerful experiences** (Google)
- Press a button to track work hours in Google Drive** (Google)
- Save notifications from all of your apps to a Google spreadsheet** (IFTTT)
- Log notes in a Google Drive** (Google)
- Save tweets featuring specific spreadsheet** (Google)
- Archive every tweet from a spreadsheet** (Google)
- Keep a simple spreadsheet of every Tweet you post** (Twitter)
- Log how much time you spend at specific locations like the office or home in a spreadsheet** (Google)
- Record your daily Fitbit activity in a Google Spreadsheet** (Google)

Tools to Maximize Your Office Experience

I didn't realize
Word/Docs
could do that!!



Docs

Data Security, Risk Management & Tech Safety: NY Outline 3 HR

File Edit View Insert Format Tools Table Actions Help Last edited 3 days ago

100% Normal Arial

| | |
|---------------------------------|--|
| Course Name: | Data Security & Legal Risk Management & Tech Safety for Consumers 1 HR At 1/2/2018 |
| Instructor: | Craig Grant, E-PRO & ORI Instructor |
| Sponsoring organization: | |
| Duration of Course | 3 Hours |

General Course Description:

No part of your professional duties as a REALTOR® you are charged with collecting and storing that information from your customers/consumers. You also are encouraged to use many technology tools and online resources that open you and your clients up to the risks of viruses, malware, social engineering, identity theft and more. Plus there are many laws, policies and general dispute items that have to be addressed. This session is intended to help today's REALTOR® cover interpersonal trust checks through the previous legal, online and social media world, plus personal and computer safety tips to keep the consumer information stored on their computer devices secure the cloud safe.

Objectives/Direct Learning Objectives:

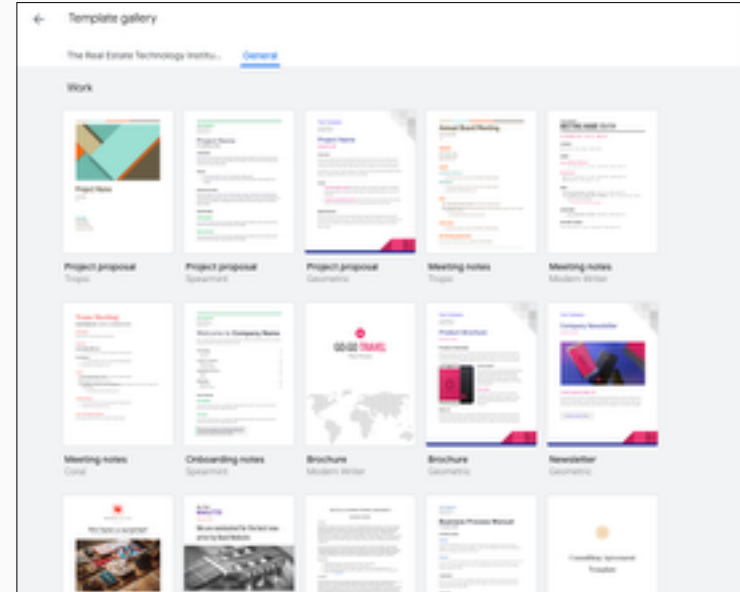
- Classify the different kinds of viruses & malware and how they may infect your computer devices
- Recognize how an infected device leaves you vulnerable to identity & credit fraud
- Recognize how an infected device makes the consumer data/information you collect & store vulnerable to identity or credit fraud
- Identify techniques to avoid infection, protect & encrypt your personal and client (consumer) data on your devices.
- Identify the risks of storing your and your clients information in the cloud & be able to list safe cloud solutions.
- Recognize the importance of training every member of your team/company to implement tech safety procedures to ensure all customer information is securely secured.
- Recognize the state & federal laws relating to technology that affect your job as a REALTOR and your interactions with consumers.
- Recognize the NAR policies/laws relative to technology that affect your job as a REALTOR and your



Docs

Templates for In-House:

- Project Proposals
- Meeting Notes
- Onboarding Notes
- Consulting Agreement
- Sales/Training Quotes
- And more

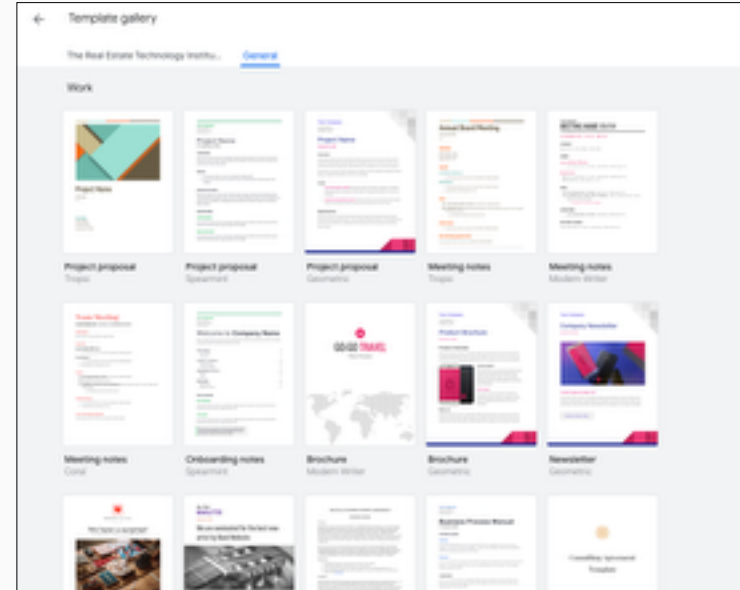




Docs

Templates for Legal:

- Mutual NDA
- General Release of Liability
- Terms of Use
- Privacy Policy
- Employment Verification
- Job Offer or Promotion Letter
- And more

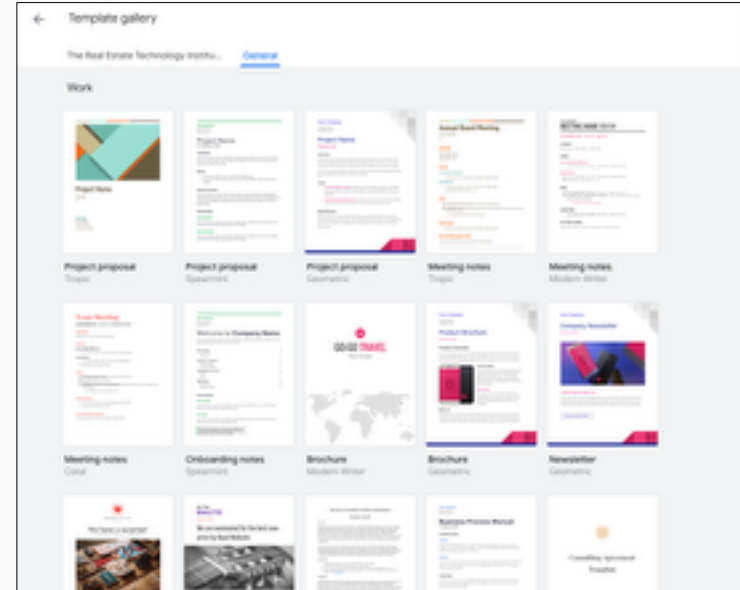




Docs

Templates for Members:

- Brochures
- Newsletters
- Letters
- Business Letters
- Resumes
- Essays
- Reports
- And more

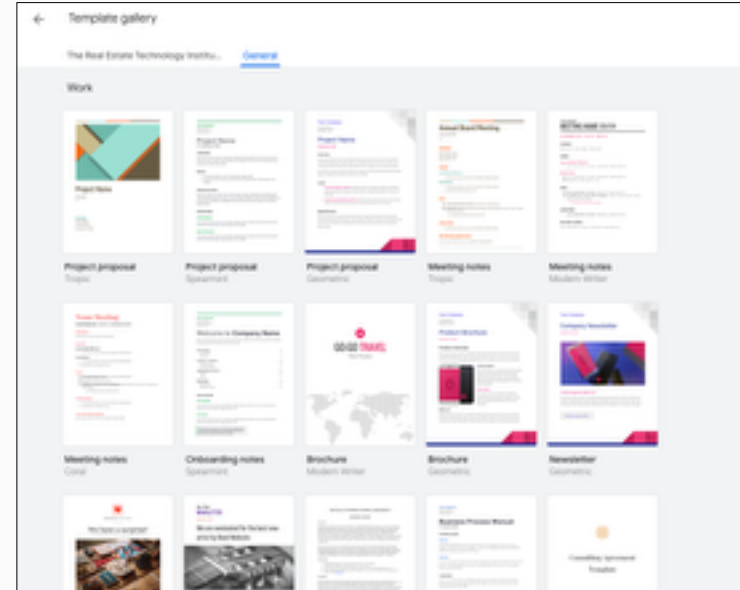




Docs

Templates for Events:

- Meeting Notes
- Lesson Plans
- Reports
- And more





Docs

Add-ons

Add-ons > Get add-ons

Add-ons

Document add-ons

Avery Label Merge ▶

Doc To Form ▶

Doc Tools ▶

Lucidchart Diagrams ▶

Mail Merge ▶

Openclipart ▶

Pixabay Free Images ▶

Table of contents ▶

Template Gallery ▶

Get add-ons...

Manage add-ons...



Docs



**Mail
Merge**



From a Google Sheet

Mail Merge

Start

License...

Gmail Quota...

SMTP Settings...

Help



Docs



Avery Label Merge

New Merge

Open Merge

Help



Docs



Template Gallery

Vertex42 Template Gallery ×

Browse About Help

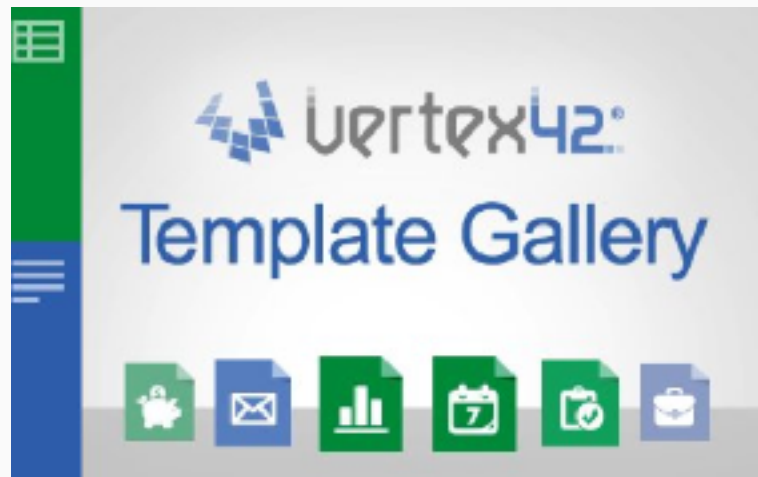
Search

Categories

| | |
|--------------------------|-----------------------------|
| Letters & Resumes (21) | Calendars (10) |
| Business (13) | Planners & Schedules (13) |
| Invoices (15) | Personal Finance (11) |
| Finance & Accounting (7) | Budgets (12) |
| Project Management (11) | Debt Payoff (2) |
| Timesheets (5) | Loan Calculators (9) |
| Payroll & HR (2) | Home and Family (5) |
| Attendance (16) | Exercise Charts / Logs (12) |
| Students & Teachers (12) | Lists / Checklists (10) |



Docs



Template Gallery

Vertex42 Template Gallery ✕

Browse About Help

[< Back](#) Filter by File Type: [Show All](#) ⌵

Category: Attendance

Attendance Record

Simple Sign Up Sheet

Volunteer Sign Up Sheet



Docs







Template Gallery

Vertex42 Template Gallery ×

Browse About Help

[< Back](#) Filter by File Type: [Show All](#) ▾

Category: Students and Teachers

- 
Homework Planner
- 
GPA Calculator
- 
Weekly Lesson Plan
- 



Docs



Doc
Tools

Doc Tools

Start

Sort the selection ascending

Sort the selection descending

Convert numbers to words

Convert words to numbers

ALL UPPERCASE

all lowercase

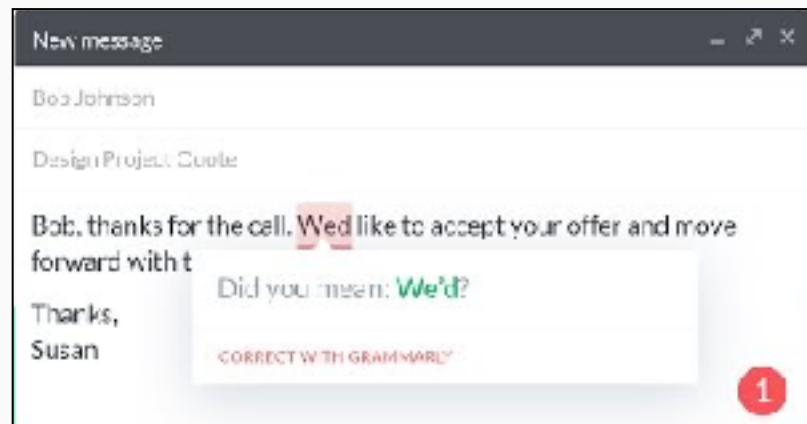
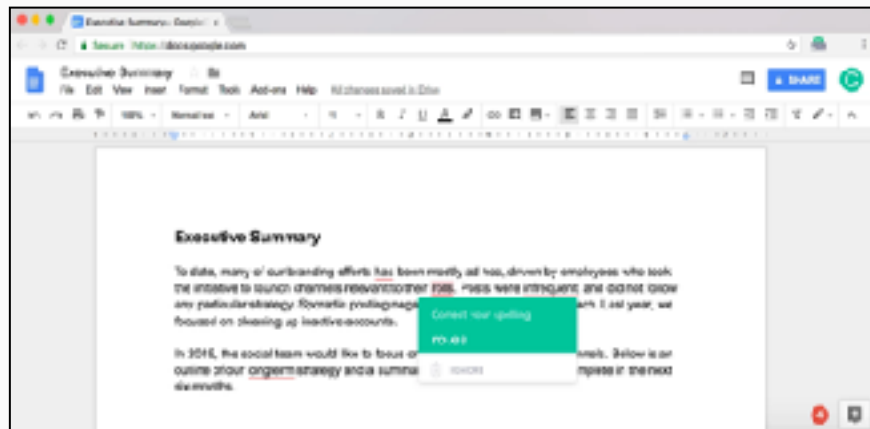
Capitalize Each Word

Sentence case

tOGGLE cASE



Extension for Chrome



Emails and Messages



GMAIL



OUTLOOK



MESSANGER



YAHOO

Documents and Projects



SLACK



GOOGLE DOCS



JIRA



SALESFORCE

Social Media



MEDIUM



FACEBOOK



TWITTER



LINKEDIN

How to Rock Presentations



Slides

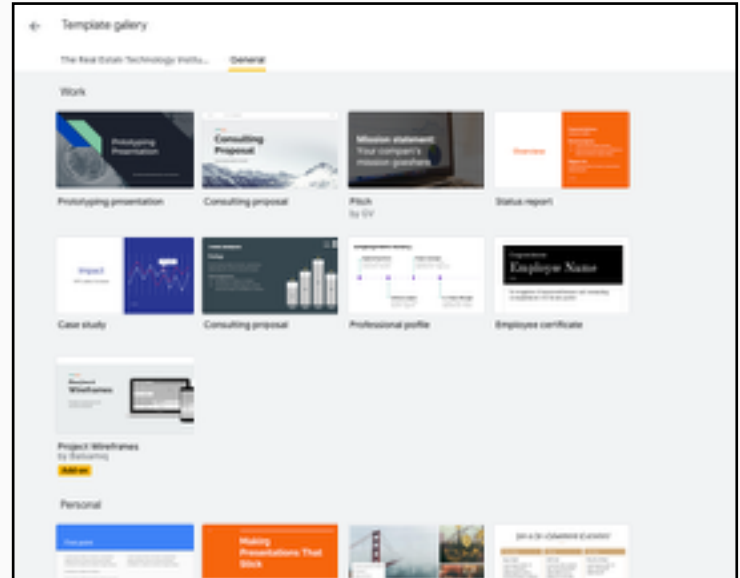




Slides

Templates for In-House (or Members):

- Consulting Proposal
- Pitch
- Status Report
- Case Study
- Professional Profile
- Project Wireframe
- Portfolio/Photo Album
- Yearbook
- And more

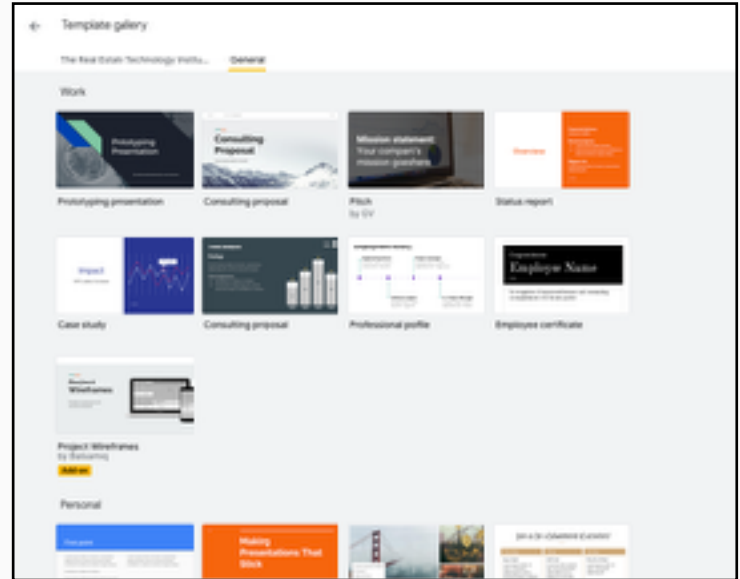




Slides

Templates for Events:

- Presentation
- Reports
- Lesson Plan
- Flash Cards
- Student Certificate
- And more





Slides

Add-ons > Get add-ons

Add-ons

Document add-ons

Dreamstime Stock Photos ▶

Haiku Deck | Image & Template Search ▶

Insert icons for Slides ▶

Lucidchart Diagrams for Slides ▶

Pear Deck ▶

Unsplash Photos ▶

Get add-ons...

Manage add-ons...



Slides

Add-ons



A screenshot of the Google Slides web interface. The main slide area shows a slide with the text "Slides" and a yellow "Add-ons" button. On the right side, the Haiku Deck add-on is open, displaying a user profile for "Craig Grant" with options for "My Account" and "Sign Out". Below the profile, there are sections for "Images" and "Templates". The search bar contains the text "child" and shows several image results. The top of the interface includes a menu bar with "File", "Edit", "View", "Insert", "Format", "Slide", "Arrange", "Tools", "Add-ons", and "Help". There are also "Present" and "Share" buttons in the top right corner.



Slides Add-ons

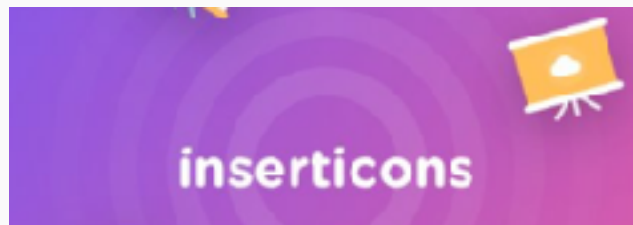


Pear Deck™

A screenshot of a Google Slides presentation. The main slide displays the Slides Add-ons logo and the Pear Deck logo. On the right side, the Pear Deck add-on interface is open, showing a 'Present Lesson' button, a 'ASK STUDENTS A QUESTION' dropdown menu with options for Text, Choice, Number, Write, Draw, and EngageBot, and an 'About Our Add-on' section. The presentation title is 'How to Modernize Your Education & Events Without Bl...'. The slide number 21 is visible in the bottom right corner of the Pear Deck panel.



Slides Add-ons



A screenshot of the Google Slides web application interface. The main slide area displays the "Slides Add-ons" logo and the "inserticons" banner. The "inserticons" add-on panel is open on the right side, showing a search bar with the text "Search by icon name...", a "Color" dropdown set to "F9B24A", and a "Icons set" dropdown set to "Font Awesome". Below these are several rows of icons, including social media icons like Amazon and PayPal, and various utility icons like a magnifying glass, a person, and a truck. The top of the interface shows the "File Edit View Insert Format Slide Arrange Tools Add-ons Help" menu bar and a "Present" button.



Slides Add-ons

Lucidchart

The screenshot shows a Google Slides presentation with a slide titled "How to" and a sub-header "File Add-ons". A "Create a new diagram" dialog box is open, displaying a grid of diagram templates. The templates are arranged in two rows and four columns:

- Row 1: Blank, Flowchart, Venn, Org Chart
- Row 2: Floorplan, BPMN, ERD, Network

Each template is represented by a small thumbnail image with its name written below it. The dialog box has a "Share" button and a user profile icon in the top right corner. A vertical sidebar on the right side of the dialog contains several icons, including a plus sign at the bottom.

Maximizing Spreadsheets



Sheets

The screenshot shows a Google Sheet titled "4/29 Site by Site Hitlist". The sheet has a table with the following columns: "Open/Close", "By/Who", "Comments/Update w/ Date", "Comment/Feedback", and "Priority". The rows contain various tasks and updates related to site management, such as "for directory files", "Member Company - add OfficialWebsiteAddress under Company Contact info then its source url", and "NonFeed Directory Pages Built with Connections Widget".

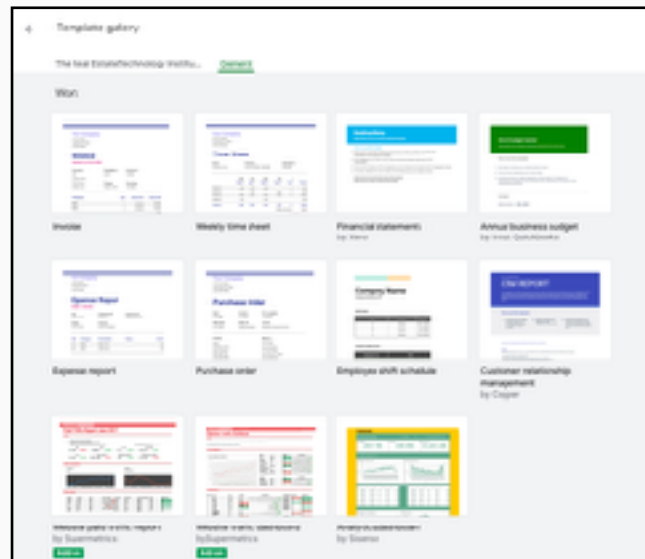
| | Open/Close | By/Who | Comments/Update w/ Date | Comment/Feedback | Priority |
|--|------------|----------|--|------------------|----------|
| for directory files | Done | by Tyler | | | |
| Member Company - add OfficialWebsiteAddress under Company Contact info then its source url | Done | by Tyler | | | |
| Member Company - add OfficialWebsiteAddress under Company Contact info then its source url | Done | by Tyler | I removed those pages from using Eric's old code (was creating the serial actually). I modified my Directory to work with some additional query string filters I just had to make some custom links in the filter area of Wordpress. Check out how I did it, but this is what we can do working forward to remove site down. Works like a champ. | Good to go | |
| Member Company - add OfficialWebsiteAddress under Company Contact info then its source url | Done | by Tyler | | | |
| Member Company - add OfficialWebsiteAddress under Company Contact info then its source url | Open | by Tyler | | | |
| Member Company - add OfficialWebsiteAddress under Company Contact info then its source url | Open | by Tyler | | | |
| Member Company - add OfficialWebsiteAddress under Company Contact info then its source url | Done | by DG | | | |
| Member Company - add OfficialWebsiteAddress under Company Contact info then its source url | Open | by Tyler | | | |
| Member Company - add OfficialWebsiteAddress under Company Contact info then its source url | Open | by Tyler | | | |
| Member Company - add OfficialWebsiteAddress under Company Contact info then its source url | Done | by DG | | | |



Sheets

Templates for In-House:

- Invoices
- Purchase Order
- Time Sheets
- Expense Reports
- Employee Shift Schedule
- Budgets
- To-Do List





Sheets

Templates for In-House:

- Website Traffic Report
- Analytics Dashboard
- CRM Report
- Project Timeline
- Team Roster
- Pros and Cons
- And more

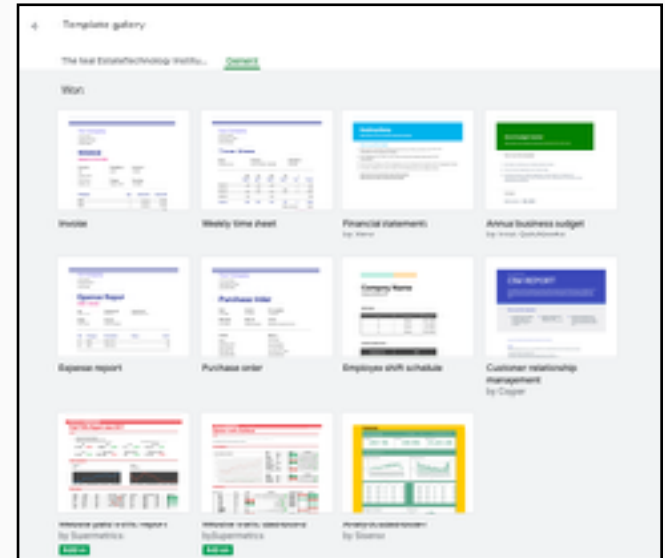




Sheets

Templates for Members:

- Calendars
- Schedule
- Event Planners
- And more

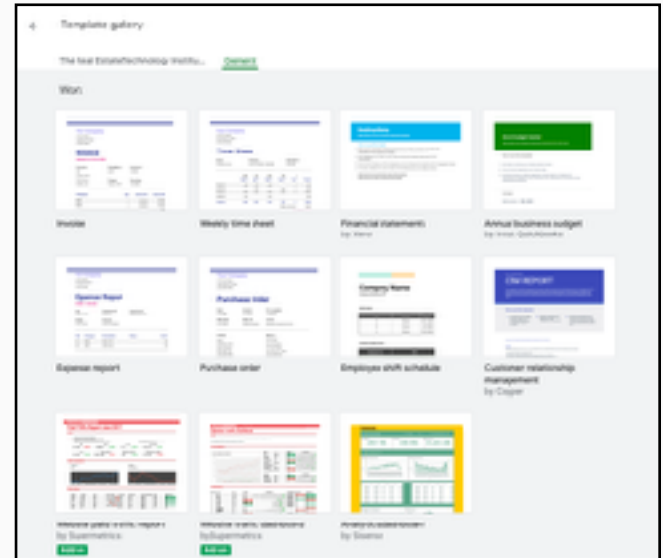




Sheets

Templates for Events:

- Attendance
- Assignment Tracker
- Grade Book
- Event Marketing Timeline
- And more





Sheets

Add-ons

Data Tools ▶

Lucidchart Diagrams for Sheets ▶

Power Tools ▶

Remove Duplicates ▶

Split Names ▶

Yet Another Mail Merge ▶

Find duplicate or unique rows

Compare columns or sheets

Find duplicate or unique cells



Sheets

Add-ons



How Technology Can Ruin Your Real Estate Business Class Tampa 3/28/17

File Edit View Insert Format Data Tools Add-ons Help Last edit was 5 hours ago

Yet Another Mail Merge

- Start Mail Merge
- Import contacts (Google, Salesforce)
- Check quota / upgrade quota
- Open tracking report
- Help

Get add-ons...
Manage add-ons...

| TYPE | MEM # | FN | LN | EMAIL | | | | | | | MERGE STATUS |
|------|---------|---------|------------|-----------------------------|-------------|-------|------------------|---------------------------------------|--|--|---------------|
| S. | 3285055 | Emily | Beneill | emilyb... | | | | | | | EMAIL_OPENED |
| S. | 0482649 | Sharea | Clayton | ShareaTampa@gmail.com | GTAR | | | | | | EMAIL_CLICKED |
| S. | 3318503 | John | Deux | chindeux42@gmail.com | GTAR | | | | | | EMAIL_OPENED |
| S. | 3244433 | Vicki | Derose | vicki@vickiderose.com | GTAR | | | | | | EMAIL_OPENED |
| S. | 3372070 | Tina | Fludd | Ttrafucc@c21be.com | GTAR | | | | | | EMAIL_OPENED |
| S. | 3355323 | Melanie | Graziano | melaniegraziano@c21be.com | GTAR Member | 32333 | March 28th, 2017 | Greater Tampa Association of REALTORS | | | EMAIL_OPENED |
| S. | 3272134 | Evsyri | Gutierrez | evsytierrez0621@gmail.com | GTAR Member | 32333 | March 28th, 2017 | Greater Tampa Association of REALTORS | | | EMAIL_OPENED |
| S. | 3314174 | Janel | Hamm | jan33663@gmail.com | | | | | | | EMAIL_SENT |
| S. | 0578761 | Jean | Hazelgrove | j.hazelgrove@mrn.com | GTAR Member | 32333 | March 28th, 2017 | Greater Tampa Association of REALTORS | | | EMAIL_OPENED |
| S. | 3320288 | Yolanda | Hooges | yolandaH@furnahomesalty.com | GTAR Member | 32333 | March 28th, 2017 | Greater Tampa Association of REALTORS | | | EMAIL_SENT |
| S. | 3037073 | Lydia | Hyde | lydiahyde@hw.com | GTAR Member | 32333 | March 28th, 2017 | Greater Tampa Association of REALTORS | | | EMAIL_OPENED |
| S. | 0505077 | Maurice | Johnson | maurice75@aol.com | GTAR Member | 32333 | March 28th, 2017 | Greater Tampa Association of REALTORS | | | EMAIL_SENT |
| S. | 0452286 | Dana | Jordan | cookiegriffin@gmail.com | GTAR Member | 32333 | March 28th, 2017 | Greater Tampa Association of REALTORS | | | EMAIL_SENT |
| S. | 3300712 | Dvonna | Klebow | dvonnaklebow@c21be.com | GTAR Member | 32333 | March 28th, 2017 | Greater Tampa Association of REALTORS | | | EMAIL_CLICKED |
| S. | 3150008 | Stacey | Lenz | STACEY@STACEY_LENZ.COM | GTAR Member | 32333 | March 28th, 2017 | Greater Tampa Association of REALTORS | | | EMAIL_CLICKED |
| S. | 3284608 | Linda | McEwen | mcewen.co@att.net | GTAR Member | 32333 | March 28th, 2017 | Greater Tampa Association of REALTORS | | | EMAIL_OPENED |



Sheets

Add-ons



www.theemailmonster.com

The screenshot displays the EmailMonster website interface. At the top left is the EmailMonster logo and a 'Sign In' link. On the right, there are links for 'Templates' and 'My'. A dark sidebar on the left contains a 'FILTER BY CATEGORY' section with the following options: 'All', 'Announcement', 'E-commerce', 'Events', 'Marketing', 'Newsletter', and 'Portfolio'. Below these are links for 'Contact', 'Terms', and 'Privacy'. The main content area is titled 'Choose a template and start' with the subtitle 'Click, download & send via your email client - it's best!'. It features a grid of six email templates: 1. A blue circle with a white box containing the text 'START FROM SCRATCH'. 2. A pink and white template titled 'Refer & Plan Your Summer Road'. 3. A red and white Christmas-themed template for a 'CHRISTMAS SALE' with '50% OFF'. 4. A white template titled 'YOU'RE ON OUR LIST!'. 5. A white template featuring a profile picture and the text 'MEET THE TEAM'. 6. A black template with colorful buttons and the text 'The most anticipated industry event of the year is back!'.

How to Automate Sending Nice Looking Class Certificates in 3 easy steps with:

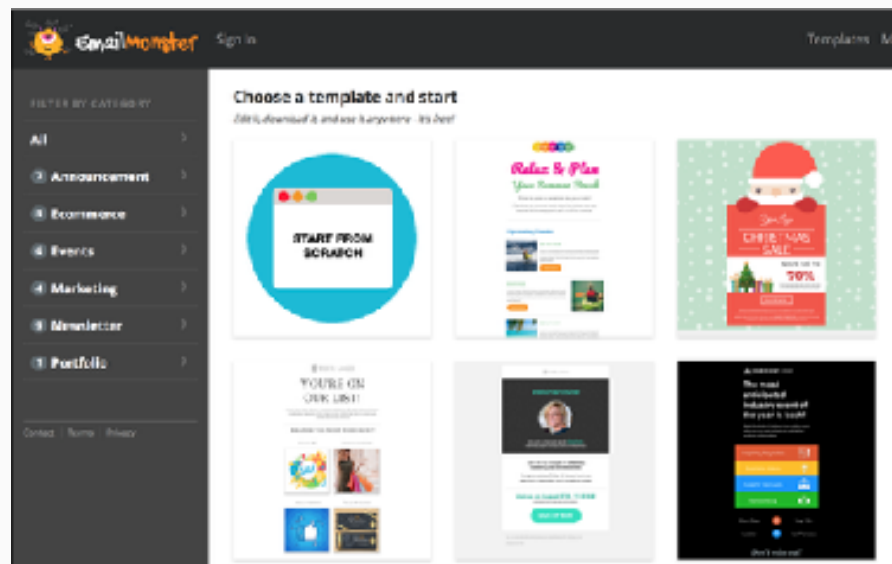
- Gmail Drafts & Canned Responses
- Email Monster Add-on
- Google Sheets & Yet Another Mail Merge (YAMM) Add-on

1

Create a nice looking email template with a certificate in EmailMonster



www.theemailmonster.com



2

Create a Draft or Canned Response of that template back in GMail

The screenshot displays the Gmail 'Compose' screen. On the left, a 'New Message' form is visible with fields for 'Recipients' and 'Subject'. Below these fields is a contact card for 'Craig Grant', 'The Real Estate Technology Inc.', including phone, mobile, email, and website information. The right side of the screen shows a list of 'Insert' options, with 'REALTORS Tech Too...' and 'ERS Site info' highlighted by a red box. Below the list, a dropdown menu is open, also highlighted by a red box, showing options: 'Default: full-screen', 'Canned responses', 'Label', 'Plain text mode', 'Print', and 'Check spelling'. The bottom of the screen features a rich text editor toolbar with 'Send' and 'Send Later' buttons, a 'Scheduling this' dropdown set to 'in 1 week', and a 'Responsible' indicator.

3

Do a MailMerge to that Draft or Canned Response in Google Sheets using Yet Another Mail Merge (YAMM)



How Technology Can Ruin Your Real Estate Business Class Tampa 3/28/17

File Edit View Insert Format Data Tools Add-ons Help Last edit was 5 hours ago

Yet Another Mail Merge

- Start Mail Merge
- Import contacts (Google, Salesforce)
- Check quota / upgrade quota
- Open tracking report
- Help

| A | B | C | D | E | F | G | H | I | J | K |
|------|---------|---------|------------|-------------------------------|-------------|-------|------------------|---------------------------------------|---------------|---|
| TYPE | MEM # | FN | LN | EMAIL | | | | | MERGE STATUS | |
| S. | 3285055 | Emily | Beneill | emilyb... | | | | association of REALTORS | EMAIL_OPENED | |
| S. | 0482649 | Sharon | Clayton | SharonTampa@gmail.com | GTAR | | | association of REALTORS | EMAIL_CLICKED | |
| S. | 3318503 | John | Deux | chindeux42@gmail.com | GTAR | | | association of REALTORS | EMAIL_OPENED | |
| S. | 3244433 | Vicki | Derbes | vicki@vickiderbes.com | GTAR | | | association of REALTORS | EMAIL_OPENED | |
| S. | 3372070 | Tina | Fludd | Ttraffucc@c21be.com | GTAR | | | association of REALTORS | EMAIL_OPENED | |
| S. | 3355323 | Melanie | Graziano | melaniegraziano@c21be.com | GTAR Member | 32333 | March 28th, 2017 | Greater Tampa Association of REALTORS | EMAIL_OPENED | |
| S. | 3272134 | Evsyri | Gutierrez | egutierrez0621@gmail.com | GTAR Member | 32333 | March 28th, 2017 | Greater Tampa Association of REALTORS | EMAIL_OPENED | |
| S. | 3314174 | Janel | Hamm | jan33663@gmail.com | GTAR Member | 32333 | March 28th, 2017 | Greater Tampa Association of REALTORS | EMAIL_SENT | |
| S. | 0578761 | Joan | Hazelgrove | j.hazelgrove@msn.com | GTAR Member | 32333 | March 28th, 2017 | Greater Tampa Association of REALTORS | EMAIL_OPENED | |
| S. | 3320288 | Yolanda | Hooges | yolandaH@furnishhomesalty.com | GTAR Member | 32333 | March 28th, 2017 | Greater Tampa Association of REALTORS | EMAIL_SENT | |
| S. | 3037073 | Lydia | Hyde | lydiahyde@fw.com | GTAR Member | 32333 | March 28th, 2017 | Greater Tampa Association of REALTORS | EMAIL_OPENED | |
| S. | 0505077 | Maunee | Johnson | maunee75@aol.com | GTAR Member | 32333 | March 28th, 2017 | Greater Tampa Association of REALTORS | EMAIL_SENT | |
| S. | 0452286 | Dana | Jordan | cookiegriffin@gmail.com | GTAR Member | 32333 | March 28th, 2017 | Greater Tampa Association of REALTORS | EMAIL_SENT | |
| S. | 3300712 | Dvonna | Klesow | dvonnaklesow@c21be.com | GTAR Member | 32333 | March 28th, 2017 | Greater Tampa Association of REALTORS | EMAIL_CLICKED | |
| S. | 3150008 | Stacey | Lenz | STACEY@STACEY_LENZ.COM | GTAR Member | 32333 | March 28th, 2017 | Greater Tampa Association of REALTORS | EMAIL_CLICKED | |
| S. | 3264608 | Linda | McEwen | mcewen.co@aol.net | GTAR Member | 32333 | March 28th, 2017 | Greater Tampa Association of REALTORS | EMAIL_OPENED | |
| S. | 3002425 | Merina | Miller | merinals@gmail.com | GTAR Member | 32333 | March 28th, 2017 | Greater Tampa Association of REALTORS | EMAIL_CLICKED | |

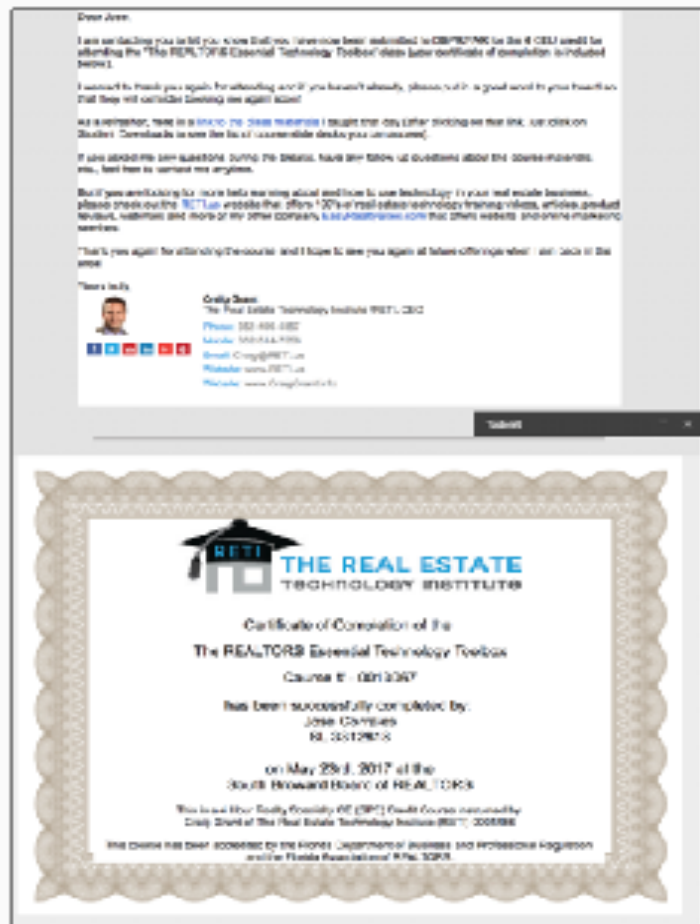


EmailMonster

www.themailmonster.com



Before



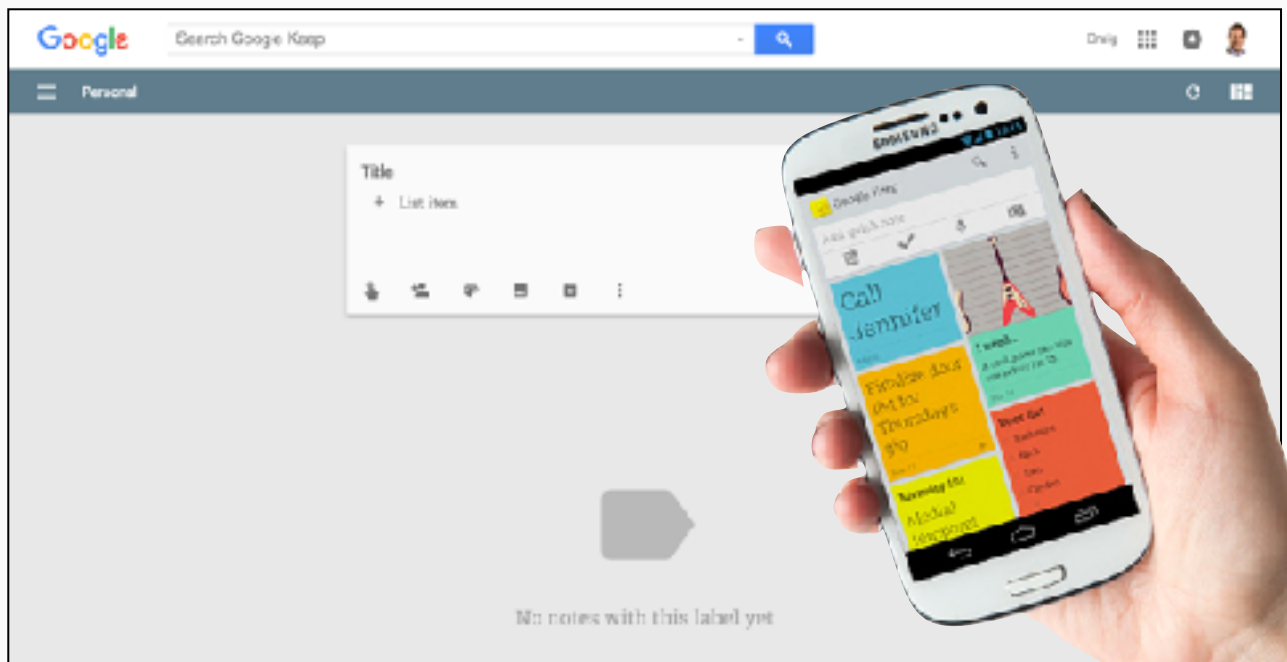
After

7

=



Google Keep





or



Google Keep

It's Like Your Computer in the Cloud!

- Folder Organization
- Note Taking
- Image Files
- Audio Files
- E-mails
- Flattened Files (ex. PDFs)
- Hand Written Notes
- And More

All highly organized, searchable & fast!



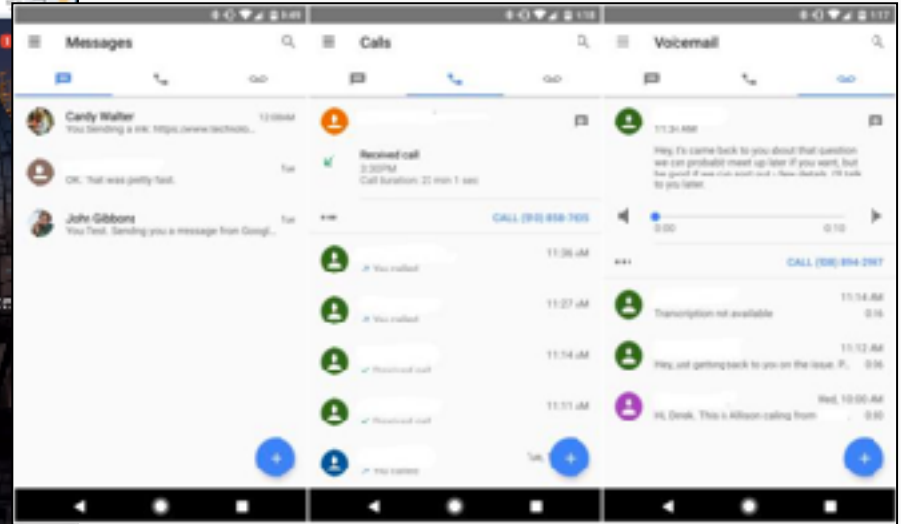
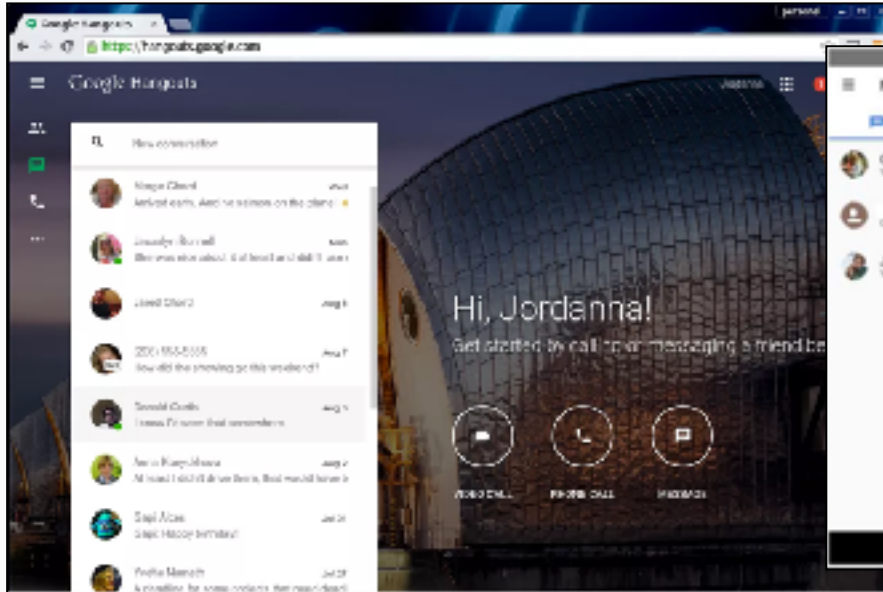
=

Google Hangouts



+

Google Voice





Meet



Attendees

Gmail = 50

GSuite = 250

Has several cool integrations including Google Translate with real time language translation

9

Cloud Storage Solutions



Google Drive



Google Photos



YouTube

Google
Hangouts



Google
Voice



Google
Keep



Gmail



Google
Play



Google Drive Sync Now Auto Backs Up Your Entire Computer!!

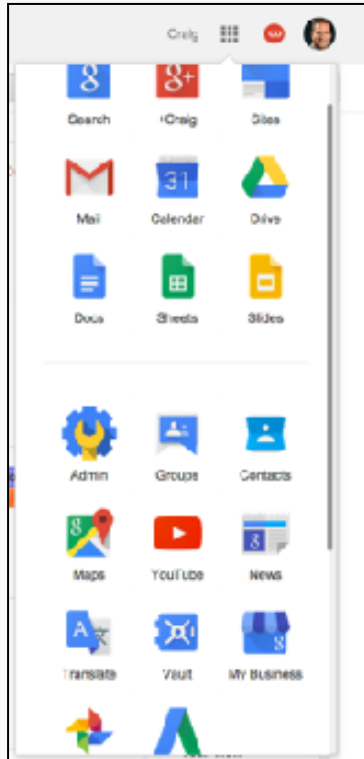
The screenshot displays the Google Drive web interface. At the top, there are navigation links: "My Drive", "Using Drive", "Pricing", "Download", "For Work", and "Help". A blue button on the right says "Go to Google Drive". The main heading reads "Sync Google Drive with your computer". Below this, three panels illustrate the sync process:

- Panel 1:** Shows a Windows desktop with a context menu open over a Word document. The menu options are "Copy", "Copy with...", "Move to Trash", and "Get Info". A small black circle with the number "1" is at the bottom.
- Panel 2:** Shows a document titled "Regina Robertson" with a "WORK EXPERIENCE" section. A small black circle with the number "2" is at the bottom.
- Panel 3:** Shows a sync progress window for "Regina Robertson" with a progress bar and a "syncing 1/1" status. A small black circle with the number "3" is at the bottom.

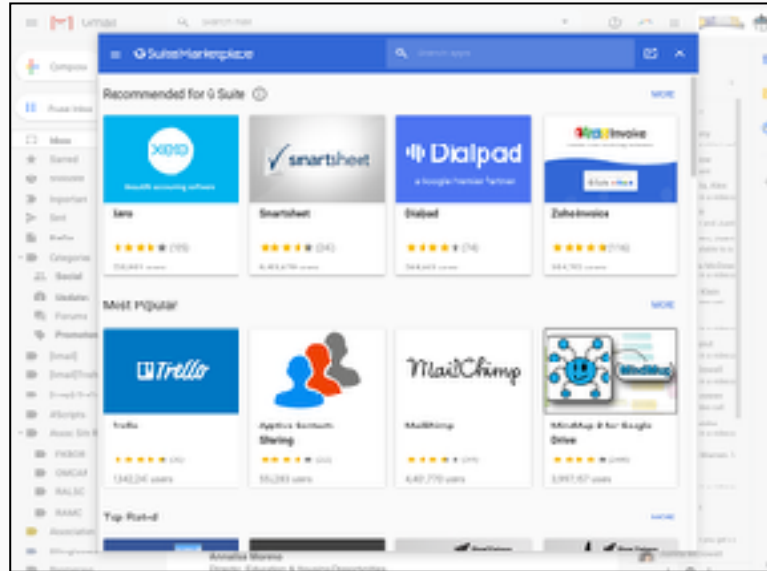
10

=

The Rest of the Google Eco-System



G Suite Marketplace



11

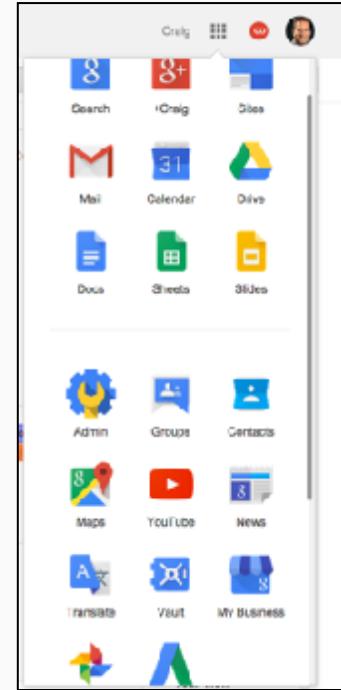
G Suite

Value, Security & Support

GSuite.Google.com

For \$12/mo/seat you can have:

- Use of Your Own Domain & Branding
- UNLIMITED Storage
- Automatic Computer Backup
- All the tools you need to run your business
- 24-7 Support Directly with Google
- Free On-Boarding
- Great Security
- Awesome 3rd Party Add-ons



G Suite

Replaces:

[GSuite.Google.com](https://gsuite.google.com)



Outlook, Calendars, Contacts, Email Hosting, etc.



Microsoft Office 365 Suite



Drive, Photos & Sync

Dropbox & Carbonite



Forms

Survey Monkey, Lead Pages, etc.



Hangouts & Voice

Skype, Phones, GoToMeeting, etc.



Keep

Evernote or One Note

And so much more

Q&A Time

A man in a dark suit, white shirt, and blue patterned tie is speaking. He is holding a black microphone in his right hand. The background is dark and out of focus.

Thank You!!

CraigGrant.info
RETI.us

To Download this or any of Craig's Courses go to
CraigGrant.info/rapdd